## BIDDER’S CHECK LIST ACTED Armenia

Date: 2025/04/03

Tender N°: T/66FZP / BFY / MSH / YEREVAN, ARMENIA / N° 002-20250403

**Before sending your BIDDING DOCUMENTS, please check that each of the following ITEMs are complete and respectS the INSTRUCTIONS TO BIDDERS CONDITIONS:**

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Description** | **To be filled in by Bidder** | For ACTED use only (to be filled in by Purchase Committee) |
| **Included** | Present | Comments |
| **Yes** | **No** | Yes | No |
| **1** | **Instructions to Bidders (PRO-05)** signed & stamped by the Bidder |  |  |  |  |  |
| **2** | Original **Offer Form (PRO-06)** dated, filled, signed & stamped by the Bidder *(detailed as per the requested currency)* |  |  |  |  |  |
| **3** | **Supplier Questionnaire** dated, filled, signed & stamped by the Bidder  |  |  |  |  |  |
| **4** | **ACTED Ethical Declaration** dated, filled, signed & stamped by the Bidder |  |  |  |  |  |
| **5** | **Bidder’s official registration documents** |  |  |  |  |  |
| **6** | **Bidder’s legal representative national ID or passport** |  |  |  |  |  |
| **7** | **ACTED General Conditions of Purchase** signed & stamped by the Bidder |  |  |  |  |  |
| **8** | Present **Bidder’s Checklist (PRO-06.3)** dated, filled, signed & stamped by the Bidder |  |  |  |  |  |

First & Last Name of Bidder’s authorized representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position of Bidder’s authorized representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_