

**OFFER FORM ACTED SRI LANKA**

Tender N° (filled in by ACTED): T/08ESU/D79/TOA/COL/LOG.08.09.2024

Order ID (filled in by ACTED): OF/08ESU/D79/TOA/COL/ LOG/ 23.08.2024

Date (filled in by Bidders):

**To be Filled by Bidder (COMPULSORY)**

<b>Company's Name</b> (as per registration documents)	
<b>Company Authorized Representative's Name</b> (as per registration documents or duly signed Power of Attorney)	
<b>Company Registration Number</b>	
<b>Registration body</b>	
<b>Company's mailing address</b> Shop/Office/Building No/ Street name City Governorate/province/district Contract	
<b>Commercial representative for the bid</b> (if different from authorized representative)	
<b>Phone contact number</b> Landline Mobile	
<b>Email address</b>	

I undersigned (to be filled in by Bidders)

agree to provide ACTED, non-profit NGO, with items answering the following specifications, according to the general conditions and responsibilities that I engage myself to follow.



PLEASE FILL IN THE FOLLOWING TABLE,

- The Bidder must offer all items & quantities indicated for the lot below. Bids for part of a lot only will not be considered.

UNIT AND TOTAL PRICES MUST BE INCLUSIVE OF ALL COSTS (COST INCUR FOR IMPORT, TRANSPORTATION, LOADING/OFFLOADING, APPLICABLE TAXES, INSTALLATION, TESTING, USER SELF-MANAGEMENT TRAINING , COMMISSIONING ETC.).

PLEASE ATTACH ANY TECHNICAL DESCRIPTION OF ITEMS SUCH AS CATALOGS, AND SAMPLES AS REQUESTED BELOW.

**LOT 01 - SOLAR PANEL SYSTEM SUPPLY AND INSTALATION, TESTING AND COMMISSINING**

To be filled in by ACTED					To be filled in by the Bidder								
N°	Items description & technical specifications	Sample required YES/NO	Unit	Quantity (1)	Proposed description & technical specifications	Brand & model	Brand New	Quantity currently available in stock	Country of Origin (made in)	Manufacturing year	Packaging material (if applicable)	Unit Price All inclusive (LKR) (2)	Total Price All inclusive (LKR) (1) x (2)
1.1	5 KW Solar panel system supply and installation, testing and commsioning	No	Set	2									
1.2	10 KW Solar panel system supply and installation, testing and commsioning	No	Set	1									
1.3	20 KW Solar panel system supply and installation, testing and commsioning	No	Set	2									
1.4	30 KW Solar panel system supply and installation, testing and commsioning	No	Set	2									
1.5	40 KW Solar panel system supply and installation, testing and commsioning	No	Set	2									



Total price in LKR	
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**DELIVERY CONDITIONS:**

	DELIVERY CONDITIONS REQUESTED BY ACTED	DELIVERY CONDITIONS OFFERED BY THE BIDDER (if different)
<b>INCOTERM</b> (as per last version)	DDP PREFERABLE (THE SELLER HAPPENS TO BE RESPONSIBLE FOR DELIVERING THE GOODS TO THE BUYER'S COUNTRY/LOCATION MARKED IN ANNEX A. THE BUYER GETS TO PAY FOR ALL COSTS WHICH ARE ASSOCIATED WITH BRINGING THE GOODS TO THE BUYER'S FINAL DESTINATION AND INSTALLATIONS. INCLUSIVE COSTS ARE THE DELIVERY CHARGES AND TAXES).	
<b>DELIVERY ADDRESS</b> Office/Building No / Street name City Governorate/province/district Country	PLEASE REFER ANNEX A – DELIVERY SCHEDULE	
<b>DELIVERY DATE</b> (either X days/months from contract signature or fixed date DD/MM/YYYY)	03-04 MONTHS FROM THE CONTRACT SIGNATURE DATES	
<b>TRANSPORTATION MEAN</b> Point of departure / Expected travel distance (km/miles) Mode (road/air/sea) / Vehicle brand, model & year	N/A	

**BIDDER'S CONDITIONS:**

	GENERAL CONDITIONS RECOMMENDED BY ACTED	GENERAL CONDITIONS OFFERED BY BIDDERS (if different)
<b>VALIDITY OF THE OFFER</b>	6 – 8 months	
<b>TERMS OF PAYMENT</b>	100% PAYMENT AFTER THE DELIVERY (THE PAYMENT WILL BE DONE WITHIN TWO WEEKS FROM THE DATE OF DELIVERY)	
<b>WARRANTIES</b>	25-year Solar Module performance warranty	

Name of Bidder's Authorized Representative: \_\_\_\_\_



Authorized signature and stamp: \_\_\_\_\_

Date: \_\_\_\_\_

