

## Vacancy Announcement

<b>Position</b>	<b>Water and Environment Technical Coordinator</b>	<b>Starting date</b>	ASAP
<b>Location</b>	Amman, Jordan (to work on the Syria mission)	<b>Type of contract</b>	Fixed term
<b>Contract duration</b>	12 months (renewable)	<b>Security risk level</b>	Sensitive (2/4)

## About Acted

For the past 30 years, international NGO Acted has been going the last mile to save lives. Currently, Acted supports 20 million people across 43 countries to meet their needs in hard-to-reach areas - and pursues a triple mandate as a humanitarian, environmental and development aid actor. Acted relies on an in-depth knowledge of local territories and contexts to develop and implement relevant long-term actions, with a wide range of local and international partners, building together a "3ZERO" world: Zero Exclusion, Zero Carbon, Zero Poverty.

## Position's context and key challenges

In 2019, 12 million people in Syria were in need of humanitarian assistance, including internally displaced people, host community members and returnees. Among these, 6.2 million are in acute need of water, hygiene, and sanitation assistance, 4.7 million people in need of shelter support and 6.5 million face food insecurity. Active armed conflict displaced 1.6 million people in 2019 alone, including in the northwest of Syria (1 million IDPs concentrated in Idleb) and in the northeast (170 000 IDPs). Overall, in 2019, Syria hosted 6.2 million IDPs, 850,000 of whom were settled in last resort sites (i.e. formal and informal camps) and therefore entirely reliant on humanitarian assistance. In 2019, Acted continued to deliver multisectoral emergency assistance to conflict affected communities, while supporting their efforts to create opportunities and solutions for recovery. Acted provided large-scale responses to approximately 3 million people through water, hygiene and sanitation, shelter and non-food items, food security and livelihoods, and camp coordination and camp management (CCCM) interventions. In-camp, Acted ensured access to water, sanitation and hygiene for over 364,000 people, and established itself as a key CCCM stakeholder. Out of camp, Acted supported newly displaced households with emergency food and key non-food items to meet their basic needs. Acted also contributed to economic recovery, by supporting livelihoods and providing assistance alongside the agricultural value chain in targeted communities. Through civil society and technical governance mechanisms, Acted further supported the long-term restoration of services to enhance the resilience of conflict-affected communities.

## Key roles and responsibilities

The Water and Environment Technical Coordinator is responsible for the management and coordination as well as strategic planning, technical guidance, and external representation on activities within various cross-sectorial aspects related to Water, Sanitation and Hygiene (WASH), water resource management, conservation and sustainability. Moreover, in close collaboration with the operations teams across mission, the TC will be leading specific projects related to Acted's water scarcity and water management programming ensuring their smooth implementation, communication, and advocacy with relevant stakeholders as well as wider operationalization of the project outcomes into Acted's wider programmatic activities.

The position will be based in Amman, with travel as needed within the operational areas of the mission (Whole of Syria, Turkiye and Iraq) and globally and provide technical guidance to the teams on targeted themes, adaptation of global technical guidance to regional specifications and requirements, trainings (physical or online for targeted topics), identification of relevant innovative technologies, techniques and approaches for integration into programming, support for capitalization and learning of best practices within the mission and supporting exchanges and learning between Acted regions, including expansion of successful programming approaches, when relevant. At the mission level, the TC plays a leading role in providing technical inputs to country specific strategies, related project development, quality control during implementation and technical inputs into monitoring and impact measurement to facilitate successful implementation and potential project expansion/replication within the mission or regionally. Additionally, the TC supports relevant aspects of strategic

planning processes, advocacy, and positioning, as well as supporting partnerships with private sector partners and technical institutions (including universities, technical institutes, etc.) that can support/collaborate on program implementation.

**1. Lead on Acted's water scarcity and water management projects**

- In close coordination with the field teams, provide an overall oversight over Acted's projects related to hydrogeological research and water resource management programming.
- Facilitate coordination with technical consultants, Acted operational & support team and local authorities.
- Perform project risk analysis and mitigation plans.
- Ensure projects are implemented on time and within budget.
- Work with the Project Development team to develop new and innovative projects ensuring operationalization of the research findings, participate in building of logic of intervention, oversee relevant data collection, develop technical aspects of proposals and activity descriptions.
- Lead on external engagement with wide range of local, regional and global stakeholders and donors.
- Ensure targeted awareness raising amongst Acted teams globally.

**2. Provide technical support to the WASH teams and other relevant staff**

- Meet with relevant field level focal point (+other team members such as PD team or coordination as relevant to the mission structure) on a regular basis to keep up to date and provide continuous guidance on country context, technical findings, current programs and implementation issues, and new strategic opportunities for positioning, piloting or innovation.
- Provide technical coaching and mentoring to technical/implementation teams in country to ensure high quality and high impact implementation in line with Acted technical guidance and identified best practices.
- Support on elaboration or quality review of implementation strategies and related processes/tools for relevant programs (check lists, ToRs for consultants etc.)
- Building on existing expertise, lead on the development of new tools and guidance documents which are relevant to support country teams in implementation as needed, for potential institutionalization at global level.
- Support improved development of evidence base tools (MEAL assessments, monitoring reports, evaluations, etc.) with country MEAL teams to inform regional programming through review and validation of tools.
- Raise awareness and a common understanding of Acted's strategy and programming within the field of expertise among staff, in particular PD, MEAL, Technical Coordinators, and field program staff etc.

**3. Provide technical advisory/support to increase and diversify Acted's environmental and sustainable water resource management portfolio across the mission**

- Provide technical advisory and support in the elaboration of country program strategies for the relevant program themes.
- Provide technical input into the preparation of materials and talking points for meetings with key donors in relation to relevant programming, at country and regional level.
- Provide technical support on new project development, from project concept, to partnerships, to technical approach, to elaboration of project proposal documents as relevant.
- Identify relevant innovations in terms of technologies, techniques, and approaches and facilitate understanding amongst the relevant team members about how they can be integrated into new or existing programming.
- Identify successful programming approaches and document them through case studies and guidance for replication.

**4. Enhance cooperation and exchange between program teams and other related stakeholders**

- Lead technical trainings in person or online at regional or country level as relevant on Acted's technical tools and approaches in the related themes.

- Lead regional discussions/exchange workshops which allow for country teams to exchange on technical topics
- Link up relevant project teams from different country offices in order to foster peer-to-peer exchange and horizontal learning.
- Lead the collection of tools, best-practices and lessons learned from the field to drive capitalization and learning efforts across sectoral and flagship projects
- Support the disseminate tools, research, best practices/lessons learned, and case studies internally and externally through publications, networks, working groups, events, and conferences.

**5. Support in external relations, positioning, and development of partnerships including on innovative funding mechanisms**

- Participate in and report (internally) on related technical and sector meetings and events, etc, involving relevant stakeholders such as donors, NGOs, UN Agencies, inter-governmental institutions.
- Develop country and regional fundraising documents on Acted's water scarcity and environmental recourse management programs, case studies, etc. to support fundraising and positioning efforts
- Identify and develop partnerships opportunities in the region to support quality, innovation and ensure impact in Acted's interventions.
- Undertake a mapping of the regional ecosystem of actors undertaking environmental and water management programs, hydrogeological study including key NGOs (humanitarian and environmental), UN and intergovernmental agencies, innovative private sector/social entrepreneurs, innovation hubs, etc.
- Identify opportunities to collaborate, and support coordination efforts with other key organizations and stakeholders in the region to ensure our activities build upon and compliment other ongoing works, building a network of potential partners.

### Required qualifications and technical competencies

- At least Bachelors degree in hydrogeology, geology, environmental and/or water engineering, environmental or climate studies, or other related field;
- Fluent in English (written and spoken);
- Fluency in Arabic is an advantage (written and spoken);
- General knowledge of the regional environmental and water dynamics is a strong advantage
- At least 5 years of experience in humanitarian project field implementation;
- At least 3 years of experience in WASH related activities;
- Being a strong team player;
- Demonstrated experience with coordination and external representation;
- Familiarity with the cluster system, humanitarian system, and ability to understand donor and governmental requirements;
- Ability to organize and plan effectively;
- Ability to work in multi-cultural environment.

### Conditions

- Salary between 2650 and 2850€ monthly (before income tax), depending on the level of education, security level, etc as well as a monthly living allowance of \$300
- Contribution to a housing allowance of up to 75% of Acted benchmark or accommodation and food provided in Acted guesthouse
- Pension, health insurance, life insurance and repatriation assistance (& unemployment insurance for EU citizens)
- Flight tickets every 6 months & visa fees covered
- Contribution to the luggage transportation: up to 100 kgs, depending on the length of the contract
- Annual leave of 25 to 43 days per year
- One week pre-departure training in Acted HQ, including a 4-days in situ security training



- Tax advice (free 30-minute call with a tax consultant)
- Psychological assistance

### How to Apply

Please send your application (cover letter + resume) to [jobs@acted.org](mailto:jobs@acted.org) under **Ref: TC WASH & Enviroment/WOS**