

## Vaccancy Announcement

<b>Position</b>	<b>Regional Project Coordinator - Rapid Response</b>	<b>Starting date</b>	To be expected in 3 to 6 months (depending on the funding)
<b>Location</b>	Main base in Burkina Faso roving between Chad, Mauritania, and some travel to Senegal	<b>Type of contract</b>	Fixed term
<b>Contract duration</b>	5 years project	<b>Security risk level</b>	Risky (3/4)

## About Acted

For the past 30 years, international NGO Acted has been going the last mile to save lives. Currently, Acted supports 20 million people across 43 countries to meet their needs in hard-to-reach areas - and pursues a triple mandate as a humanitarian, environmental and development aid actor. Acted relies on an in-depth knowledge of local territories and contexts to develop and implement relevant long-term actions, with a wide range of local and international partners, building together a "3ZERO" world: Zero Exclusion, Zero Carbon, Zero Poverty.

## Position's context and key challenges

The proposal contingent Rapid Response Lead will supervise all rapid response related activities within the USAID-funded Sahel Regional Resilience Activity (RRA). RRA is designed to provide leadership and guidance to a range of resilience activities that will strengthen individual, household, and formal and informal institutions, and networks, to deliver improved natural resource management and the adoption of sustainable agriculture practices. As part of the technical leadership team of the RRA, this key staff member will provide guidance to project activities related to Rapid Response, including humanitarian response, disaster risk management, and integrated resilience, while integrating collaboration, learning, and adapting (CLA) throughout.

The Rapid Response Lead will direct programming together with others from the project leadership team, with implementation covering Burkina Faso, Chad, and Mauritania. As such, this position may be based in Dakar, Senegal or Ouagadougou, Burkina Faso with expected frequent travel to other coverage areas.

## Key roles and responsibilities

### Design

- Spearhead the design of all Rapid Response programming to be contained within the Leader with Associate (LWA) mechanism, including closely framing in alignment with the overall resilience focus of the programming;
- Work closely with other component leads to ensure cross cutting integration and seamless rollout of both rapid response and longer-term support to communities.
- Ensure that appropriate measures are included in Rapid Response mechanism and activities, including budgeting, logistical planning, etc, to eventually translate into impactful and effective interventions;
- Leverage demonstrated experience in relevant resilience technical areas including food security, agricultural production, market systems development, WASH, gender and youth integration, nutrition, and social behavior change to inform design.

### Implementation

- Support the definition of approaches and methodologies across the different projects by developing and monitoring use of common memo, SOP, tools, as well as creating opportunities for experience sharing and learning;
- Ensure that relevant technical quality and standards are considered and respected during projects' implementation;

- Ensure appropriate capacity building among staff and partners;
- Coordinate and collaborate with other stakeholders through regular attendance at internal and external technical and round table meetings;
- Control the work plans and monitor the implementation status of the projects;
- Anticipate and mitigate risks and issues, and trouble-shoot any unforeseen challenges during the projects' implementation;
- Participate in the procurement and budget planning processes;
- Undertake regular field visits to provide technical guidance and supervision as well as regularly monitor the progress of projects' activities;
- Where relevant, liaise with Chief of Party on project updates, including site visits and other communication, in coordination with relevant internal and external units.

### Required qualifications and technical competencies

- Bachelor's degree in Humanitarian, Development or related field; master's degree preferred
- Minimum eight years of experience designing and implementing Rapid Response and Resilience strategies for large or similar donor-funded programs in developing countries, with a preference for direct experience in the Sahel context.
- Prior experience working on USAID projects required, with a proven track record of developing and managing similar activities
- Technical expertise in program operationalization, including close coordination with partner organizations and host country agencies
- Proven experience collaborating with diverse teams across different contexts, time zones, and languages
- Experience working in a leadership role and engaging with diverse stakeholders
- Strong communicator, excellent verbal communication and writing skills.
- Demonstrated leadership, versatility, and integrity
- Fluency in French required; proficiency in English strongly preferred

### Conditions

- Salary between 3200 and 3400€ monthly (before income tax), depending on the level of education, security level, etc as well as a monthly living allowance of \$400
- Accommodation and food provided in Acted guesthouse
- Pension, health insurance, life insurance and repatriation assistance (& unemployment insurance for EU citizens)
- Flight tickets every 6 months & visa fees covered
- Contribution to the luggage transportation: up to 100 kgs, depending on the length of the contract
- Annual leave of 25 to 43 days per year
- One week pre-departure training in Acted HQ, including a 4-days in situ security training
- Tax advice (free 30-minute call with a tax consultant)
- Psychological assistance

### How to Apply

Please send your application (cover letter + resume) to [jobs@acted.org](mailto:jobs@acted.org) under **Ref: PC Rapid Response/Regional**