

BIDDER'S CHECK LIST ACTED MOLDOVA

Date: 20/02/2023

Tender N°: T/67MULTI/MULTI/CHS/22022023

BEFORE SENDING YOUR BIDDING DOCUMENTS, PLEASE CHECK THAT EACH OF THE FOLLOWING ITEMS ARE COMPLETE AND RESPECTS THE INSTRUCTIONS TO BIDDERS CONDITIONS:

#	Description	To be filled in by Bidder		For ACTED use only (to be filled in by Purchase Committee)		
		Included		Present		Comments
		Yes	No	Yes	No	
1	Instructions to Bidders (PRO-05) signed & stamped by the Bidder					
2	Original Offer Form (PRO-06) dated, filled, signed & stamped by the Bidder (<i>detailed as per the requested currency</i>)					
3	PRO-03.2 SUPPLIER QUESTIONNAIRE_v2.0_FINAL dated, filled, signed & stamped by the Bidder					
4	PRO-06.2 SUPPLIER ETHICAL DECLARATION_2.0_FINAL dated, filled, signed & stamped by the Bidder					
5	A copy of the Bidder's official registration documents					
6	Copy of Bidder's legal representative national ID or passport					
7	PRO-09 FULL GENERAL CONDITIONS OF PURCHASE_v2.0_FINAL signed & stamped by the Bidder					
8	Bidder's certificates - ANSA certificate - Certificate for food delivery - Permit issued by the Local Public Administration					
9	ANNEXES – copy of past contracts with ACTED or other organizations in a similar field of activity are provided if possible					
10	ANNEX - 14-day menu signed and stamped					
11	Present Bidder's Checklist (PRO-06.3) dated, filled, signed & stamped by the Bidder					

First & Last Name of Bidder's authorized representative: _____





ACTED

LOGISTICS
PRO-06.3
Version 01/2022

Position of Bidder's authorized representative:

Authorized signature:

