



“ Disaster Risk Management (DRM) Programme”



INTERNATIONAL CALL FOR TENDER ACTED UKRAINE *Tender Ref. No. T/64DRR/SLO/Programmes/*

ACTED (Agency for Technical Cooperation and Development), planning to implement the project Disaster Risk Management (DRM) Programme implemented through a Consortium funded by both BHA and ECHO:

Lot	Description	Details of the service	Date and time of the service	Comments
1	Disaster Risk Reduction Consultancy in line with annexed ToRs.	<p>He/she will provide technical inputs to the strategic approach for the 3P Consortium, local authorities planning designs, provide technical expertise regarding the Disaster Risk Reduction and Civil Protection sectors in Ukraine. Namely:</p> <ol style="list-style-type: none"> 1.Facilitate the development of risks prioritization matrixes at hromada level, by development of an adapted and integrated methodology within the existing DRM system in Ukraine. 2.Provide Technical expertise for the development of emergency/contingency/strategic DRR plans. 3.Support the review of existing emergency/contingency/strategic plans developed under the project phase I 4.Support the development of a Communication Awareness & Alert Communication Strategy for the use of the oblast. 5.Support the development of the pilot DRR Emergency Preparedness strategy -Shashtia hromada. 6.Design training programs and provide “Training of Trainers” as needed, targeting SESU and governmental officials in eastern Ukraine. 	19.07.2021-19.07.2022	<p>Full-time remote support is possible.</p> <p>In case of COVID-19 related restrictions are lifted and ACTED internal policies allow for travel, the DRR expert consultant will be based in ACTED field office in Sloviansk with possible travels to locations if required. Up to three-days stay in ACTED capital office in Kyiv. The DRR expert consultant will be hosted by ACTED. Domestic travel arrangements while the consultant is in Ukraine will be organized and paid for by ACTED.</p>

The tender will be conducted using ACTED standard bidding documents, open to all qualified suppliers and service providers. The Bidding Documents (in [English](#)) may be collected free of charge by all interested bidders at the following address(es):

- ACTED representative office in Kiev, 10 Observatorna street
kyiv.log-assist@acted.org

Or can be downloaded from the ACTED website at www.acted.org under the section "Call for Tenders".

Potential bidders are encouraged to consult the ACTED website regularly for potential modification to the present tender and/or the bidding documents.

A tender information session will be organized **on [25/06/2021] at [12:00]** (Kyiv time) in ACTED representative office in Kiev, 10 Observatorna street via Zoom.

Participation of interested bidders to the information session is preferable but not compulsory.

All bids must be submitted before **the 12/07/2021 at [18:00] (Kyiv time)** at the address(es) mentioned above in a sealed envelope or by E-mail at ukraine.tender@acted.org, Cc tender@acted.org. Late Bids will be automatically rejected.

ACTED will not be responsible for any costs or expenses incurred by the Bidders in connection with the preparation and submission of their bids to ACTED.

A tender opening session will take place **on [13/07/2021] at [16:00] (Kyiv time)** in the ACTED representative office in Kiev, 10 Observatorna street. The presence of bidders' representative is allowed. For all inquiries regarding this tender, please contact the ACTED representative office in Kiev, 10 Observatorna street no later than **[12/07/2021] at [18:00]** by telephone **+ 38(063) 203 47 10** or by E-mail at ukraine.tender@acted.org, Cc tender@acted.org.

Note: if you witness or suspect any unlawful, improper or unethical act or business practices (such as soliciting, accepting or attempting to provide or accept any kickback) during the tendering process, please contact the following phone number **+ 38 (063) 350 66 86** and/or send an e-mail to transparency@acted.org.