



**“Securing women’s Economic Empowerment in Donbass (SEED)”  
GAC**



**INTERNATIONAL CALL FOR TENDER  
ACTED UKRAINE**

*Tender Ref. No. T/64DYF/T27 AVC/KYIV/PROGRAM/29032021*

**ACTED (Agency for Technical Cooperation and Development)**, planning to implement the project **Securing women’s Economic Empowerment in Donbass (SEED)” under GAC** funding is inviting suppliers to submit offers for each batch for the following supplies:

Lot	Description	Details of the service	Date and time of the service	Comments
1	Consultancy for adapting VSLA methodology to Ukrainian context, in line with annexed ToRs.	To adapt existing VSLA/community-based savings and loans methodologies to the context of Eastern Ukraine and to support its roll out under the SEED project. Namely: 1.Adapting/developing a VSLA/Community-Based savings and loans methodology to the context in Eastern Ukraine in Russian language. 2.Developing/adapting appropriate training, M&E and project implementation materials. 3.Leading and implementing the first training of trainers (ACTED Staff) 4.Overseeing VSLA pilot implementation	03.05.2021-01.07.2021	The consultancy can be implemented through a mix of remote and in country work, though in-country work, despite the COVID19 pandemic, is considering essential to the project especially for points 1 ( <i>Fact-finding mission Terms of Reference, prior to deployment</i> ) and 6 ( <i>Training of 2 Master Trainers and 5 Trainers (in Russian)</i> ).

The tender will be conducted using ACTED standard bidding documents, open to all qualified suppliers and service providers. The Bidding Documents (in [English](#)) may be collected free of charge by all interested bidders at the following address(es):

- ACTED representative office in Kiev, 10 Observatorna street  
[kyiv.log-assist@acted.org](mailto:kyiv.log-assist@acted.org)

Or can be downloaded from the ACTED website at [www.acted.org](http://www.acted.org) under the section “Call for Tenders”.

Potential bidders are encouraged to consult the ACTED website regularly for potential modification to the present tender and/or the bidding documents.

A pre-tender information session will be organized **on [01/04/2021](#) at [12:00](#)** (Kyiv time) in ACTED representative office in Kiev, 10 Observatorna street via Zoom.

Participation of interested bidders to the information session is preferable but not compulsory.

All bids must be submitted before **on [19/04/2021](#) at [18:00](#) (Kyiv time)** at the address(es) mentioned above in a sealed envelope or by E-mail at [ukraine.tender@acted.org](mailto:ukraine.tender@acted.org), Cc [tender@acted.org](mailto:tender@acted.org). Late Bids will be automatically rejected.

ACTED will not be responsible for any costs or expenses incurred by the Bidders in connection with the preparation and submission of their bids to ACTED.

A tender opening session will take place **on [20/04/2021](#) at [16:00](#) (Kyiv time)** in the ACTED representative office in Kiev, 10 Observatorna street. The presence of bidders’ representative is allowed.

For all inquiries regarding this tender, please contact the ACTED representative office in Kiev, 10 Observatorna street no later than **[19/04/2021](#) at [18:00](#)** by telephone **+ 38(063) 203 47 10** or by E-mail at [ukraine.tender@acted.org](mailto:ukraine.tender@acted.org), Cc [tender@acted.org](mailto:tender@acted.org).

**Note:** if you witness or suspect any unlawful, improper or unethical act or business practices (such as soliciting, accepting or attempting to provide or accept any kickback) during the tendering process, please contact the following phone number **+ 38 (063) 350 66 86** and/or send an e-mail to [transparency@acted.org](mailto:transparency@acted.org).