



*This project is  
funded by ECHO*

**“Reducing Disaster Risk Vulnerability in Eastern Ukraine”**  
[ECHO/UKR/BUD/2019/91005]



**INTERNATIONAL CALL FOR TENDER**  
**ACTED UKRAINE**

*Tender Ref. No. T/64DTF/D25 PEV/KYIV/PROGRAM/30092020/1*

ACTED (Agency for Technical Cooperation and Development), implementing the project **“Reducing Disaster Risk Vulnerability in Eastern Ukraine”** with funding from **The Directorate-General for European Civil Protection and Humanitarian Aid Operations** is inviting suppliers of *services* to submit offers for each batch for the following *description of the services for the event organization*:

Lot	Description	Details of the service	Date and time of the service	Comments
1	Short-term consultancy – Experienced evaluator	Experienced evaluator to lead an external final project evaluation by determining the relevance and fulfillment of objectives, efficiency and effectiveness of the project.	15.11.2020-15.02.2021	Evaluation dates are subject to change depending on epidemiological situation and donor approval of the project extension requested by ACTED on September 21th, 2020 (Ref 2019/00644/MR/01/01).

The tender will be conducted using ACTED standard bidding documents, open to all qualified suppliers and service providers. The Bidding Documents (in [English](#)) may be collected free of charge by all interested bidders at the following address(es):

- ACTED representative office in Kiev, 10 Observatorna street  
[kyiv.log-assist@acted.org](mailto:kyiv.log-assist@acted.org)

Or can be downloaded from the ACTED website at [www.acted.org](http://www.acted.org) under the section “Call for Tenders”.

Potential bidders are encouraged to consult the ACTED website regularly for potential modification to the present tender and/or the bidding documents.

A pre-tender information session will be organized **on [07/10/2020] at [12:00]** (Kyiv time) in ACTED representative office in Kiev, 10 Observatorna street via Zoom.

Participation of interested bidders to the information session is preferable but not compulsory.

All bids must be submitted before **on 16/10/2020 at [18:00] (Kyiv time)** at the address(es) mentioned above in a sealed envelope or by E-mail at [ukraine.tender@acted.org](mailto:ukraine.tender@acted.org), Cc [tender@acted.org](mailto:tender@acted.org). Late Bids will be automatically rejected.

ACTED will not be responsible for any costs or expenses incurred by the Bidders in connection with the preparation and submission of their bids to ACTED.

A tender opening session will take place **on [19/10/2020] at [16:00] (Kyiv time)** in the ACTED representative office in Kiev, 10 Observatorna street. The presence of bidders' representative is allowed. For all inquiries regarding this tender, please contact the ACTED representative office in Kiev, 10 Observatorna street no later than **[16/10/2020] at [18:00]** by telephone **+ 38(063) 203 47 10** or by E-mail at [ukraine.tender@acted.org](mailto:ukraine.tender@acted.org), Cc [tender@acted.org](mailto:tender@acted.org).

**Note:** if you witness or suspect any unlawful, improper or unethical act or business practices (such as soliciting, accepting or attempting to provide or accept any kickback) during the tendering process, please contact the following phone number **+ 38 (063) 350 66 86** and/or send an e-mail to [transparency@acted.org](mailto:transparency@acted.org).