

BIDDER'S CHECK LIST ACTED [Ukraine]

Date: 05/06/2020

Tender N°: T/64TBC/TBC/TBC/KIEV/05/06/2020/01

BEFORE SENDING YOUR BIDDING DOCUMENTS, PLEASE CHECK THAT EACH OF THE FOLLOWING ITEM IS COMPLETE AND RESPECTS THE FOLLOWING CRITERIA :

Description	To be filled in by Bidder		For ACTED use only (to be filled in by Purchase Committee)		
	Included		Present		Comments
	Yes	No	Yes	No	
1. An original or an electronic bid have been provided (compulsory)					
2. PART 1 (form PRO-05) – Instructions to Bidders is attached, filled, signed and stamped by the supplier. (compulsory)					
3. PART 2 (form PRO-06) – Offer Form is attached, filled, signed and stamped by the supplier. (compulsory)					
4. The prices in the Offer Form are in UAH (compulsory)					
5. PART 3 (form PRO-06-01) – Bidders Questionnaire Form is attached, filled, signed and stamped by the supplier. (compulsory)					
6. PART 4 – (form PRO-06-02) – Bidder's Ethical Declaration is attached, filled, signed and stamped by the supplier. (compulsory)					
7. The Bidding documents are filled in English.					
8. ANNEXES – Company registration documents as well as the copy of the ID or passport of the legal representative (mandatory)					
9. ANNEXES – Annual declaration where is shown their annual turnover (mandatory)					
10. ANNEXES – samples of item(s)					

Name & Position of Bidder's authorized representative _____

Authorized signature _____