

**INTERNATIONAL CALL FOR TENDER  
OFFER FORM ACTED UKRAINE**

Date: 05/06/2020

Tender N°: T/64TBC/TBC/TBC/KIEV/05/06/2020/01

**To be Filled by Bidder (COMPULSORY)****Details of Bidding Company:**

1. Company Name: ( \_\_\_\_\_ )

2. Company Authorized Representative Name: ( \_\_\_\_\_ )

3. Company Registration No: ( \_\_\_\_\_ )

No/Country/ Ministry

4. Company Specialization: ( \_\_\_\_\_ )

5. Mailing Address: ( \_\_\_\_\_ )

Country/Governorate./City/St name/Shop-Office No

a. Contact Numbers: (Land Line: \_\_\_\_\_ / Mobile No: \_\_\_\_\_ )

b. E-mail Address: ( \_\_\_\_\_ )

I undersigned \_\_\_\_\_, agree to provide ACTED, non-profit NGO, with services in line with the following specifications, according to the general conditions set out in the bidder's instruction which I commit to follow.

**PLEASE FILL IN THE FOLLOWING TABLES, ONE FOR EACH BATCH:**

**NB: Bidders may bid for 1 or more of the lot(s) in a single offer.**

**LOT 1: Feminine menstrual hygiene kit**

| No. | Item Specifications & product stage  | Supplier's Specification (if different) | Brand Name | Country of Origin (made in) | Packaging | Measuring Unit | Quantity per kit | Unit price (UAH) | Total Price per kit (UAH) | Total Quantity for 1500 kits (pcs) | Total price for 1500 kits (UAH) |
|-----|--|---|------------|-----------------------------|-----------|----------------|------------------|------------------|---------------------------|------------------------------------|---------------------------------|
| 1   | <b>Soap bar</b><br>75 g bar soap with different flavors, antibacterial, with the addition of cream, with glycerin, each bar of soap in individual factory packaging  |   |            |                             |           | pcs            | 6                |                  |                           | 9,000                              |                                 |
| 2   | <b>Pack of hygiene pads day</b><br>1 packs of 4 dots, day pads, cover - cotton, with wings, ultra-thin, with stripes of cream-balsam with camomile extract, hypoallergenic, 20 pcs in a pack   |   |            |                             |           | pcs            | 1                |                  |                           | 1,500                              |                                 |
| 3   | <b>Packs of hygiene pads night</b><br>1 packs of 5-6 dots, night pads, large, cover - cotton, with wings, hypoallergenic, odourless, 20 pcs in a pack  |   |            |                             |           | pcs            | 1                |                  |                           | 1,500                              |                                 |
| 4   | <b>Wet wipes</b><br>1 pack of 120 pieces, hypoallergenic, alcohol-free, paraben-free, dermatologically tested, odourless, neutral pH, antibacterial, for all skin types, non-woven fabric, plastic valve packaging   |   |            |                             |           | pcs            | 3                |                  |                           | 4,500                              |                                 |
| 5   | <b>Box</b><br>Four-valve cardboard box, size 200x200x200 (mm), type of cardboard T24 color of cardboard outside: white with a mandatory logo printed (stuck) on the side 200 mm long. For information about the logo, see Annex No. 1. <b>The size of visibility is 180 x 180 mm.</b> Application of the logo - sticker, or at the choice of the supplier. Each kit should contain an insert with a list of the kit. |   |            |                             |           | pcs            | 1                |                  |                           | 1,500                              |                                 |

|   |  |  |  |  |  |         |   |     |  |                  |  |
|---|--|--|--|--|--|---------|---|-----|--|------------------|--|
| 6   | <b>Packaging services:</b> All items should be packed in package. The carton package must be glued with adhesive tape on top and bottom when closed. |  |  |  |  | service | 1 | n/a |  | 1500             |  |
| <b>GRAND TOTAL (UAH) inclusive of all taxes</b> |  |  |  |  |  |         |   |     |  | <b>1500 kits</b> |  |

**BIDDER'S COMMENTS/REMARKS:**

1. \_\_\_\_\_
2. \_\_\_\_\_

**\*\*\*END OF LOT 1\*\*\***

**LOT 2: Handwashng & Cleaning kit**

| No. | Item Specifications & product stage  | Supplier's Specification (if different) | Brand Name | Country of Origin (made in) | Packaging | Measuring Unit | Quantity per kit | Unit price (UAH) | Total Price per kit (UAH) | Total Quantity for 4 275 kits (pcs) | Total price for 4 275 kits (UAH) |
|-----|--|---|------------|-----------------------------|-----------|----------------|------------------|------------------|---------------------------|-------------------------------------|----------------------------------|
| 1   | <b>Hand sanitizer</b><br>Minimum 70% alcohol content, 50ml, to cover hand-washing needs during movement, equivalent in smaller/larger bottles possible, with spray   |   |            |                             |           | pcs            | 6                |                  |                           | 25,650                              |                                  |
| 2   | <b>Soap bar</b><br>75 g bar, soap with different flavors, antibacterial, with the addition of cream, with glycerin, each bar of soap in individual factory packaging |   |            |                             |           | pcs            | 12               |                  |                           | 51,300                              |                                  |
| 3   | <b>Liquid Bleach</b><br>Inorganic universal disinfectant liquid, in a plastic package with a screw cap, volume 1 liter, composed of sodium hypochlorite and water    |   |            |                             |           | pcs            | 6                |                  |                           | 25,650                              |                                  |
| 4   | <b>Paper towels</b><br>Two-layer, made of cellulose,   |   |            |                             |           | pcs            | 2                |                  |                           | 8,550                               |                                  |

|   |  |  |  |  |  |         |   |     |  |                   |  |
|---|--|--|--|--|--|---------|---|-----|--|-------------------|--|
|   | white, type - sheet, 200 sheets per pack, without perforation, with a moisture-resistant additive, hypoallergenic, Z-fold, in factory packaging  |  |  |  |  |         |   |     |  |                   |  |
| 5   | <b>Rubber gloves for cleaning</b><br>Household gloves made of elastic latex, for work in the home, to protect hands from chemical and mechanical influences, with cotton inner spraying, with a corrugated outer part, size L  |  |  |  |  | pcs     | 2 |     |  | 8,550             |  |
| 6   | <b>Box</b><br>Four-valve cardboard box, size 250x300x250 (mm), type of cardboard T24, color of cardboard outside: white with a mandatory logo printed (stuck) on the side 300 mm long. For information about the logo, see Annex No. 1. <b>The size of visibility is 230 x 230 mm.</b> Application of the logo - sticker, or at the choice of the supplier. Each kit should contain an insert with a list of the kit |  |  |  |  | box     | 1 |     |  | 4,275             |  |
| 7   | <b>Packaging services:</b> All items should be packed in package. The carton package must be glued with adhesive tape on top and bottom when closed.   |  |  |  |  | service | 1 | n/a |  | 4,275             |  |
| <b>GRAND TOTAL (UAH) inclusive of all taxes</b> |  |  |  |  |  |         |   |     |  | <b>4,275 kits</b> |  |

**BIDDER'S COMMENTS/REMARKS:**

1. \_\_\_\_\_
2. \_\_\_\_\_

**\*\*\*END OF LOT 2\*\*\***

**LOT 3: Individual Kit aimed at needs of the elderly, based on WASH Cluster Recommended Small Family Kit**

| No. | Item Specifications & product stage  | Supplier's Specification (if different) | Brand Name | Country of Origin (made in) | Packaging | Measuring Unit | Quantity per kit | Unit price (UAH) | Total Price per kit (UAH) | Total Quantity for 1 450 kits (pcs) | Total price for 1 450 kits (UAH) |
|-----|--|---|------------|-----------------------------|-----------|----------------|------------------|------------------|---------------------------|-------------------------------------|----------------------------------|
| 1   | <b>Toothbrush</b><br>Toothbrush, any color, medium hardness, with a handle with anti-slip pads, with a surface for cleaning the tongue   |   |            |                             |           | pcs            | 1                |                  |                           | 1,450                               |                                  |
| 2   | <b>Toothpaste</b><br>Preventive toothpaste, volume 150 ml, with aluminum lactate, with a triple effect   |   |            |                             |           | pcs            | 1                |                  |                           | 1,450                               |                                  |
| 3   | <b>Soap bars</b><br>75 g bar of soap with different flavors, antibacterial, with the addition of cream, with glycerin, each bar of soap in individual factory packaging  |   |            |                             |           | pcs            | 6                |                  |                           | 8,700                               |                                  |
| 4   | <b>Shampoo</b><br>Nourishing shampoo for hair, volume 400 ml, female, for any type of hair, for volume and shine, to restore the structure of the hair, with the addition of extracts, without parabens, without dyes, without silicones |   |            |                             |           | pcs            | 1                |                  |                           | 1,450                               |                                  |
| 5   | <b>Washing powder for clothes, universal and hypoallergenic</b><br>Washing powder for white and coloured laundry, children's, universal (machine and hand washing), hypoallergenic, phosphate-free in soft packing, weight - 2.4 kg      |   |            |                             |           | pcs            | 1                |                  |                           | 1,450                               |                                  |
| 6   | <b>Liquid Bleach</b><br>Inorganic universal disinfectant liquid, in a plastic package with a screw cap, volume 1 liter, composed of sodium hypochlorite  |   |            |                             |           | pcs            | 3                |                  |                           | 4,350                               |                                  |

|    |  |  |  |  |  |     |   |  |  |       |
|----|--|--|--|--|--|-----|---|--|--|-------|
|    | and water  |  |  |  |  |     |   |  |  |       |
| 7  | <b>Dishwashing gel</b><br>Phosphate-free liquid detergent for dishes, volume 500 ml, any flavor, for all types of dishes, composition - 5-15% anionic surfactants, <5% nonionic surfactants, preservatives, flavorings, in plastic packaging |  |  |  |  | pcs | 1 |  |  | 1,450 |
| 8  | <b>Packs of hygiene pads</b><br>1 packs of 4 dots, day pads, cover - cotton, with wings, ultra-thin, with stripes of cream-balsam with camomile extract, hypoallergenic, 20 pcs in a pack  |  |  |  |  | pcs | 1 |  |  | 1,450 |
| 9  | <b>Toilet Paper</b><br>3 of 65 metre rolls Toilet paper, white, 200 breaks, 65 meters, two-layer, household roll, in factory paper packaging   |  |  |  |  | pcs | 3 |  |  | 4,350 |
| 10 | <b>Garbage bags (35 Litres)</b><br>30 of waste bags, 35 Litres size Garbage bags, black, volume 35 liters, 30 pieces, with ties, 1 package.  |  |  |  |  | pcs | 1 |  |  | 1,450 |
| 11 | <b>Rubber gloves for cleaning</b><br>Household gloves made of elastic latex, for work in the home, to protect hands from chemical and mechanical influences, with cotton inner spraying, with a corrugated outer part, size L                |  |  |  |  | pcs | 2 |  |  | 2,900 |
| 12 | <b>Hand sanitizer</b><br>Hand antiseptic, spray, volume 50 ml, alcohol content at least 70%  |  |  |  |  | pcs | 6 |  |  | 8,700 |
| 13 | <b>Paper towels</b><br>Paper towels, two-layer, made of cellulose, white, type - sheet, 200 sheets per pack, without perforation, with a moisture-resistant additive, hypoallergenic, Z-fold, in factory packaging                           |  |  |  |  | pcs | 2 |  |  | 2,900 |

|   |   |  |  |  |  |         |   |     |  |                  |  |
|---|---|--|--|--|--|---------|---|-----|--|------------------|--|
| 14  | <b>Box</b><br>Four-valve cardboard box, size 450x300x300 (mm), type of cardboard T24, color of cardboard outside: white with a mandatory logo printed (stuck) on the side 300 mm long. For information about the logo, see Annex No. 1 <b>The size of visibility is 230 x 230 mm.</b> Application of the logo - sticker, or at the choice of the supplier. Each kit should contain an insert with a list of the kit |  |  |  |  | pcs     | 1 |     |  | 1,450            |  |
| 15  | <b>Packaging:</b> All items should be packed in package. The carton package must be glued with adhesive tape on top and bottom when closed.   |  |  |  |  | service | 1 | n/a |  | 150              |  |
| <b>GRAND TOTAL (UAH) inclusive of all taxes</b> |   |  |  |  |  |         |   |     |  | <b>1450 kits</b> |  |

**BIDDER'S COMMENTS/REMARKS:**

1. \_\_\_\_\_
2. \_\_\_\_\_

**\*\*\*END OF LOT 3\*\*\***

**LOT 4: Institutional Handwashng & Cleaning kit**

| No. | Item Specifications & product stage  | Supplier's Specification (if different) | Brand Name | Country of Origin (made in) | Packaging | Measuring Unit | Quantity per kit | Unit price (UAH) | Total Price per kit (UAH) | Total Quantity for 150 kits (pcs) | Total price for 150 kits (UAH) |
|-----|--|---|------------|-----------------------------|-----------|----------------|------------------|------------------|---------------------------|-----------------------------------|--------------------------------|
| 1   | <b>Soap bar</b><br>75 g bar of soap with different flavors, antibacterial, with the addition of cream, with glycerin, each bar of soap in individual factory packaging |   |            |                             |           | pcs            | 60               |                  |                           | 9,000                             |                                |
| 2   | <b>Washing powder for clothes, universal and hypoallergenic</b>  |   |            |                             |           | pcs            | 11               |                  |                           | 1,650                             |                                |

|   |  |  |  |  |  |     |     |  |  |        |  |
|---|--|--|--|--|--|-----|-----|--|--|--------|--|
|   | Washing powder for white and coloured laundry, children's, universal (machine and hand washing), hypoallergenic, phosphate-free in soft packing, weight - 4.5 kg   |  |  |  |  |     |     |  |  |        |  |
| 3 | <b>Dishwashing gel</b><br>Phosphate-free liquid detergent for dishes, volume 500 ml, any flavor, for all types of dishes, composition - 5-15% anionic surfactants, <5% nonionic surfactants, preservatives, flavorings, in plastic packaging |  |  |  |  | pcs | 9   |  |  | 1,350  |  |
| 4 | <b>Liquid Bleach</b><br>Inorganic universal disinfectant liquid, in a plastic package with a screw cap, volume 5 liter, composed of sodium hypochlorite and water  |  |  |  |  | pcs | 6   |  |  | 900    |  |
| 5 | <b>Garbage bags</b><br>Black, volume 60 liters   |  |  |  |  | pcs | 100 |  |  | 15,000 |  |
| 6 | <b>Toilet Paper</b><br>white, 200 breaks, 65 meters, two-layer, household roll, in factory paper packaging   |  |  |  |  | pcs | 30  |  |  | 4,500  |  |
| 7 | <b>Mop for floor of washrooms</b><br>double squeegee squeegee, with metal base and one-piece metal telescopic handle, with soft PVC mop sponge, with durable metal squeeze mechanism, handle length 120 cm                                   |  |  |  |  | pcs | 2   |  |  | 300    |  |
| 8 | <b>Plastic bucket</b><br>bucket for mopping ,for household needs, plastic, compatible with the above mop, rectangular, material - polypropylene, volume 14 l, any color  |  |  |  |  | pcs | 2   |  |  | 300    |  |
| 9 | <b>Cleaning brush for WC or toilet</b><br>Toilet brush, with stand, 42 cm, for cleaning the inside walls of the toilet or toilet, material - plastic, any color  |  |  |  |  | pcs | 5   |  |  | 750    |  |



|   |   |  |  |  |  |         |    |     |  |                 |  |
|---|---|--|--|--|--|---------|----|-----|--|-----------------|--|
| 10  | <b>Rubber gloves for cleaning</b><br>Household gloves made of elastic latex, for work in the home, to protect hands from chemical and mechanical influences, with cotton inner spraying, with a corrugated outer part, size L   |  |  |  |  | pcs     | 12 |     |  | 1,800           |  |
| 11  | <b>Box</b><br>Four-valve cardboard box, size 300x300x300 (mm), type of cardboard T24, color of cardboard outside: white with a mandatory logo printed (stuck) on the side 300 mm long. For information about the logo, see Annex No. 1. <b>The size of visibility is 230 x 230 mm.</b><br>Application of the logo - sticker, or at the choice of the supplier. Each kit should contain an insert with a list of the kit |  |  |  |  | box     | 1  |     |  | 150             |  |
| 12  | <b>Bag</b><br>40kg polypropylene bag. Size 55x90 cm   |  |  |  |  | pcs     | 3  |     |  | 450             |  |
| 13  | <b>Packaging:</b> Items No. 1, No. 3, No. 5, No. 10 should be packed in packaging. The carton packaging should be glued with tape on top and bottom when closed.<br>Items No. 2, No. 4, No. 6, No. 7, No. 8, No. 9 should be packed in packaging box.   |  |  |  |  | service | 1  | n/a |  | 150             |  |
| <b>GRAND TOTAL (UAH) inclusive of all taxes</b> |   |  |  |  |  |         |    |     |  | <b>150 kits</b> |  |

**BIDDER'S COMMENTS/REMARKS:**

1. \_\_\_\_\_
2. \_\_\_\_\_

**\*\*\*END OF LOT 4\*\*\***

**LOT 5: Hand washing station kit**

| No. | Item Specifications & product stage   | Supplier's Specification (if different) | Brand Name | Country of Origin (made in) | Packaging | Measuring Unit | Quantity per kit | Unit price (UAH) | Total Price per kit (UAH) | Total Quantity for 100 kits (pcs) | Total price for 100 kits (UAH) |
|-----|---|---|------------|-----------------------------|-----------|----------------|------------------|------------------|---------------------------|-----------------------------------|--------------------------------|
| 1   | <b>Cottage wash basin "Moydodyr"</b><br>Wash basin dimensions: height-1400mm; width is 500mm; depth is 500mm; cabinet size: 850x500x500 (mm.); stainless steel sink - 500x400 (mm.); water tank volume: V-10l .; water cock: brass nickel-plated, flagged; case material: 0.45mm galvanized steel, coated with a polymer coating composition; it is completed with two soap dishes and a hook for a towel; Product color: approximately blue, beige or as agreed by the parties; estimated weight of the product is 12kg. |   |            |                             |           | pcs            | 1                |                  |                           | 100                               |                                |
| 2   | <b>Soap bar</b> 75 g bar of ,soap with different flavors, antibacterial, with the addition of cream, with glycerin, each bar of soap in individual factory packaging  |   |            |                             |           | pcs            | 130              |                  |                           | 13,000                            |                                |
| 3   | <b>Liquid Bleach</b><br>Inorganic universal disinfectant liquid, in a plastic package with a screw cap, volume 1 liter, composed of sodium hypochlorite and water   |   |            |                             |           | pcs            | 3                |                  |                           | 300                               |                                |
| 4   | <b>Rubber gloves for cleaning</b><br>Household gloves made of elastic latex, for work in the home, to protect hands from chemical and mechanical influences, with cotton inner spraying, with a corrugated outer part, size L   |   |            |                             |           | pcs            | 15               |                  |                           | 1,500                             |                                |
| 5   | <b>Plastic basin to fix under the handwashing station</b><br>Household bucket, plastic, volume 12   |   |            |                             |           | pcs            | 2                |                  |                           | 200                               |                                |

|   |   |  |  |  |  |         |   |     |                 |  |
|---|---|--|--|--|--|---------|---|-----|-----------------|--|
|   | liters, black, with a handle  |  |  |  |  |         |   |     |                 |  |
| 6   | <b>*Box</b><br>Four-valve cardboard box, size 300x300x300 (mm), type of cardboard T24, color of cardboard outside: white with a mandatory logo printed (stuck) on the side 300 mm long. For information about the logo, see Annex No. 1. <b>The size of visibility is 230 x 230 mm.</b> Application of the logo - sticker, or at the choice of the supplier. Each kit should contain an insert with a list of the kit |  |  |  |  | box     | 1 |     | 100             |  |
| 7   | <b>Packaging:</b> All items should be packed in package. The carton package must be glued with adhesive tape on top and bottom when closed.   |  |  |  |  | service | 1 | n/a | 100             |  |
| <b>GRAND TOTAL (UAH) inclusive of all taxes</b> |   |  |  |  |  |         |   |     | <b>100 kits</b> |  |

**BIDDER'S COMMENTS/REMARKS:**

1. \_\_\_\_\_
2. \_\_\_\_\_

**\*\*\*END OF LOT 5\*\*\***

**LOT 6: Hand sanitizer (One delivery)**

| No. | Item Specifications & product stage   | Supplier's Specification (if different) | Brand Name | Country of Origin (made in) | Packaging | INCOTERM | Measuring Unit | Quantity | Unit Price UAH | Total Price UAH |
|-----|---|---|------------|-----------------------------|-----------|----------|----------------|----------|----------------|-----------------|
| 1   | <b>Hand sanitizer</b><br>Antiseptic, disinfectant for the hygienic treatment of hands and skin and surfaces, with antimicrobial characteristics against gram-negative and gram-positive bacteria of viruses and |   |            |                             |           |          | pcs            | 1350     |                |                 |

|   |  |  |  |  |  |  |  |             |  |
|---|--|--|--|--|--|--|--|-------------|--|
| fungi, in liquid form, with an alcohol content of at least 70% in a 1-liter plastic bottle with a dispenser |  |  |  |  |  |  |  |             |  |
| <b>GRAND TOTAL (UAH) inclusive of all taxes</b>   |  |  |  |  |  |  |  | <b>1350</b> |  |

**BIDDER'S COMMENTS/REMARKS:**

1. \_\_\_\_\_
2. \_\_\_\_\_

**\*\*\*END OF LOT 6\*\*\***

**Estimated delivery cost:**

| Lot No. | Address of Warehouse of Destination | Required delivery time   | Delivery time guaranteed by the bidder | Transportation cost (UAH) |
|---------|-------------------------------------|--|--|---------------------------|
| 1       | Sloviansk city                      | 1 <sup>st</sup> delivery (50 %) within 14 calendar days after signing the contract                     |  |                           |
|         |                                     | 2 <sup>nd</sup> delivery (50 %) between 14 <sup>th</sup> and 21 <sup>st</sup> day after first delivery |  |                           |
| 2       | Sloviansk city                      | 1 <sup>st</sup> delivery (50 %) within 14 calendar days after signing the contract                     |  |                           |
|         |                                     | 2 <sup>nd</sup> delivery (50 %) between 14 <sup>th</sup> and 21 <sup>st</sup> day after first delivery |  |                           |
| 3       | Sloviansk city                      | 1 <sup>st</sup> delivery (50 %) within 14 calendar days after signing the contract                     |  |                           |
|         |                                     | 2 <sup>nd</sup> delivery (50 %) between 14 <sup>th</sup> and 21 <sup>st</sup> day after first delivery |  |                           |
| 4       | Sloviansk city                      | 1 <sup>st</sup> delivery (50 %) within 14 calendar days after signing the contract                     |  |                           |
|         |                                     | 2 <sup>nd</sup> delivery (50 %) between 14 <sup>th</sup> and 21 <sup>st</sup> day after first delivery |  |                           |
| 5       | Sloviansk city                      | Delivery (100 %) within 14 calendar days after signing the contract                                    |  |                           |
| 6       | Sloviansk city                      | Delivery (100 %) within 14 calendar days after signing the contract                                    |  |                           |



**BIDDER'S TERMS AND CONDITIONS:**

1. Valid of the offer: \_\_\_\_\_ (*10 months recommended*)
2. Terms of delivery: \_\_\_\_\_ (*DDP recommended*)
3. Terms of payment: \_\_\_\_\_

Name of Bidder's Authorized Representative: \_\_\_\_\_

Authorized signature and stamp: \_\_\_\_\_

Date: \_\_\_\_\_