



< Meeting the Essential Needs of Displaced Households to Support Sustainable Returns to FATA and Responding to life-saving needs of drought affected families in Sanghar, Sindh with nutrition-sensitive, multi-sector response activities >

INTERNATIONAL CALL FOR TENDER

Supply and construction of water supply scheme

T/04CYT/O84-WSP/ISL/11.09.2019/159

ACTED implementing the project “Meeting the Essential Needs of Displaced Households to Support Sustainable Returns to FATA and Responding to life-saving needs of drought affected families in Sanghar, Sindh with nutrition-sensitive, multi-sector response activities in Pakistan” under USAID funding is inviting suppliers for Water supply scheme, South SINDH (Nonfood items) to submit offer:

LOT #	Description	Total Quantity	Unit	INCOTERMS/ Delivery point	Delivery Deadline
1	Supply and installation of construction Material (Design ANNEX – A/ BOQ, ANNEX-B)	-	Job	All items DDP (All cost & duties Paid) village of Khipro, District Sanghar SOUTH SINDH	Work Execution 7 th of October, 2019
2	Supply and installation of Water motor pumps and solar panels/equipment's (Design ANNEX – A/ BOQ, ANNEX-B)	-	Job		
3	Supply and installation of HDPE Pipe (Design ANNEX – A/ BOQ, ANNEX-B)	-	Job		

Bidders can apply for a single Lot or multiple Lots.

The tender will be conducted using ACTED standard bidding documents, open to all qualified suppliers and service providers. The Bidding Documents in English may be collected by sending a blank email titled **T/04CYT/O84-WSP/ISL/11.09.2019/159** to pakistan.tender@acted.org, CC islamabad.logistics@acted.org, tender@acted.org there will be a link in return email. By clicking on this link, bidders will get the "tender pack". Tender can also be downloaded by visiting ACTED website www.acted.org and IAPG WEBSITE.

Potential bidders are encouraged to consult the ACTED website regularly for potential modification to the present tender and/or the bidding documents.

All bids must be submitted **until 30TH of Sep, 2019 at 04:00 PM (Islamabad time)** at the address mentioned below in a sealed envelope. Late Bids will be automatically rejected.

House # 59, Orchard Road, Orchard Scheme, Murree Road, Islamabad, Pakistan.

ACTED will not be responsible for any costs or expenses incurred by the Bidders in connection with the preparation and submission of their bids to ACTED.

A tender opening session will take place **on 01/10/2019 at 10am** in the ACTED representative office in House # 59 Orchard road, orchard scheme, Murree Road, Islamabad, Pakistan.

Construction Sites bidders can visit the site in collaboration with ACTED team with 1-day prior notice, Site Inspection is mandatory, For Site visiting contact on pakistan.tender@acted.org, CC islamabad.logistics@acted.org; PH: 051-8313022-24.

Only Lot 02 water pumps and solar panels brochure/picture catalogue should be submitted along with bid or through email to pakistan.tender@acted.org, CC islamabad.logistics@acted.org, tender@acted.org while Lot 1 & 3 samples will be requested after closing of the tender.

For all inquiries regarding this tender, please contact the ACTED representative office in Islamabad not later than **Sep 27th, 2019 till 12:00 PM (Islamabad time)** and by email to pakistan.tender@acted.org, CC islamabad.logistics@acted.org; PH: 051-8313022-24.

Note: if you witness or suspect any unlawful, improper or unethical act or business practices (such as soliciting, accepting or attempting to provide or accept any kickback) during the tendering process, please contact the following send an e-mail to transparency@acted.org.

INTERNATIONAL CALL FOR TENDER– **ACTED PAKISTAN** PART A - Instruction to Bidders

ACTED is requesting through this tender a company to provide detailed written offers for the supply of the following products:

PRODUCT SPECIFICATIONS:

- | | |
|------------------------------------|---|
| 1. Description: | Construction of water supply scheme, SOUTH SINDH |
| 2. Product class / category: | Construction of water supply scheme |
| 3. Made in (product origin): | Construction |
| 4. Product stage: | Ready to use |
| 5. INCOTERM (delivery conditions): | DDP (All cost & duties Paid) |
| 6. Quantity / unit: | Listed in Lot1, 2, 3 (below) |
| 7. Packaging requirements: | As per product requirements |

CONTRACTORS RESPONSIBILITIES:

- | | |
|---------------------------|--|
| 1. Date of completion: | 01 Month after contract signing |
| 2. Validity of the offer: | At least 06 months |
| 3. Terms of Delivery: | DDP (All cost & duties Paid) |
| 4. Point of Delivery: | village of Khipro, District Sanghar SOUTH SINDH |

The answers to this tender should include the following elements:

- A written quotation including all the product specifications, the price per unit, quantity proposed and unit, and total price. To fill part B of this document is compulsory so that the bid can be considered;
- **The tender documents have to be filled in English and prices have to be inclusive of all applied taxes and transportation Cost in PKR;**
- Proofs of past performances in a similar field of activity (e.g. past deliveries of similar items) need to be provided;
- A copy of the ID of a legal representative;
- A sample of the product (Only Lot 02 water pumps and solar panels brochure/picture catalogue should be submitted along with bid or through email while Lot 1 & 3 samples will be requested after closing of the tender.);
- A certificate of origin;
- Should the packaging conditions be at an additional cost, please include its value within the price per unit.

SPECIFIC CONDITIONS:

1. **Demand Draft / Call Deposit**

Bidders are requested to provide at the time of their bid a Demand Draft / **Call Deposit equivalent to 5 % (five percent) of the total bidding value in favor of ACTED and denominated in PKR.** If the selected bidder refuses to sign the supplies contract, then ACTED reserves the right to forfeit the bid security.

Bids not accompanied by a Demand Draft / Call Deposit will be automatically rejected.

The Demand Draft / Call Deposit of unsuccessful bidders will be returned as promptly as possible, but not later than 30 (thirty) days after the expiration of the bid validity period.

The Demand Draft / Call Deposit of the winning bidder(s) will be maintained for 2 (two) additional months from the contract awarding date and will be released only after the contract(s) signature. The contract will include an execution guarantee at least equal to the bid guarantee.

The withdrawal of any offer before the end of its validity period will result in forfeiture of the Demand Draft / Call Deposit and disqualification of the bid.

2. ***Interested bidders are requested to make site visit dated from 16th of Sep to 20th of Sep, 2019, 2019. Those bidders who remain unavailable for site visit will be considered as ineligible during tendering process. Purpose of site visit is to brief interested bidders over water supply scheme,***
 - a. ***Area of implementation of the water supply scheme.***
 - b. ***Briefing will be provided by ACTED team over technicalities of the water supply scheme constructions works.***
 - c. ***Timelines of execution and completion of water supply scheme.***
3. Interested bidders are requested to confirm their visit planning to pakistan.tender@acted.org, CC islamabad.logistics@acted.org
4. Site visit attendance sheet will be signed by the bidders and area logistics of SOUTH SINDH. Suppliers should ensure signing of the attendance sheet before or after the site visit is completed.
5. No bidder should deem that the entire tender would be awarded to a single bidder. ACTED reserves the right to divide / split the contracts amongst different bidders. Bidders can apply for a single Lot or multiple Lots.
6. In case a public holiday is announced by the Government of Pakistan (Due to security or any other reason) the tender will be opened the next working day at the same time and venue.
7. Lowest price is not sole criteria as quality, delivery time (if required to be proposed by vendor) and previous experience will be considered.
8. The following persons and number can be contacted for general enquiries:
pakistan.tender@acted.org
tender@acted.org
Islamabad.logistics@acted.org
Shakir.khan@acted.org
+92 051-8313022-24
9. Filling all information regarding the quoted items in the Offer Form (e.g. unit prices) is compulsory; any missing information may lead to rejection of your offer(s).
10. Quantities are subject to change; in that case ACTED will consider unit price as reference during the offers' selection.
11. Documents sent without signature, stamp on every page and 5% Demand Draft will not be accepted as valid offers.
12. Bidders participating from the tax-free zones are requested to submit their updated tax exemption certification verified from relevant stakes holders.

GENERAL CONDITIONS:

1. Bidders are requested to fill in, sign, stamp and return Part A, Part B (Offer Form) and Part C (according to ACTED format)
2. Bidders shall fill, sign, stamp and return the Offer form according to ACTED's format as well as the instructions, Bidder's questionnaire, Bidder's Ethical Declaration and the Bidder's checklist.
3. Bidders shall sign and return all pages of the Product Specifications for which they apply.
4. The offer to the call for tender will not result in the award of a contract.

T/04CYT/O84-WSP/ISL/11-09-2019/159

5. The offer must be submitted to ACTED Logistics department in a sealed envelope with the mention **“T/04CYT/O84-WSP/ISL/11.09.2019/159 not to be opened before 1st of Oct - 4:00 PM” by hand or by courier at the address below:**
House # 59, Orchard Road, Orchard Scheme, Murree Road, Islamabad, Pakistan.
6. Unsealed envelopes and late offers will not be considered.
7. To ensure that funds are used exclusively for humanitarian purposes and in accordance with donors' compliance requirements, all contract offers are subject to the condition that contractors do not appear on anti-terrorism lists, in line with ACTED's anti-terrorism policy. To this end, ACTED reserves the right to carry out anti-terrorism checks on contractor, its board members, staff, volunteers, consultants, financial service providers and sub-contractor.

NOTE: ACTED adopts a zero tolerance approach towards corruption and is committed to respecting the highest standards in terms of efficiency, responsibility and transparency in its activities. In particular, ACTED has adopted a participatory approach to promote and ensure transparency within the organization and has set up a Transparency focal point (Transparency Team supervised by the Director of Audit and Transparency) via a specific e-mail address. As such, if you witness or suspect any unlawful, improper or unethical act or business practices (such as soliciting, accepting or attempting to provide or accept any kickback) during the tendering process, please send an e-mail to transparency@acted.org.

FOR BIDDER'S USE

I undersigned, the Bidder, agree with the instructions and general conditions of this Call for Tender.

Company Name: _____

Authorized Representative Name: _____

Signature: _____

Part B - OFFER FORM Form PRO-06

Date:

Tender No. T/04CYT/O84-WSP/ISL/11-09-2019/159

To be Filled by Bidder (COMPULSORY)**Details of Bidding Company:**

1. Company Name: _____)
2. Company Authorized Representative Name: _____)
- 2.1 Authorized Representative CNINC # _____)
3. Company Registration No: _____)
No/Country/ Ministry
4. Company Specialization: _____)
5. Mailing Address: _____)
Country/Governorate./City/St name/Shop-Office No
 - a. Contact Numbers: (Land Line: _____ / Mobile No: _____)
 - b. E-mail Address: _____)

I undersigned _____, agree to provide ACTED, non-profit NGO, with items answering the following specifications, according to the general conditions and responsibilities that I engage myself to follow.

1. **PLEASE FILL IN THE FOLLOWING TABLE:**
BIDDERS CAN APPLY FOR ONE OR SEVERAL LOTS.

LOT # 01 (Supply and installation of construction Material)						
Sr. #	Description	Technical Specification	Unit	Total Quantity	Unit Price PKR (Inclusive of all applied taxes)	Total Price PKR (Inclusive of all applied taxes)
1	Cement SR	Cement (SR Luckey/ Elephant or equivalent quality)	Bag	5,834		
2	Hill Sand	Hill Sand Bullari Hyderabad	CFT	17,100		
3	Crush	Crush 1/2"	CFT	31,300		
4	Bricks	1st class Burnt Bricks (9"4.5"3")	Nos	52,800		
5	Roof Bricks	Roof Tiles (12"X6"X1') rectangular in shape sharp cornes smooth in size.	Nos	1,050		
6	Brick Blast/ Stone Blast	Stone Blast/Shingle 2"	CFT	7,370		
7	Amerli Steel bar	Steel 1/2" Amerli Mughal Steel or equivalent quality	KG	110,450		
8	Binding Wire for Shuttering	Binding Wire	KG	1,650		
9	Steel Girder	Steel Girder 12 ft long 8x 4" (weight min. 3 KG per feet) with red coat oxide	RFT	72		
10	Steel T-Iron	Steel T-Iron 7.5ft length per T-iron (size: 2" x 1.25") (weight min. 1000 Grams per feet) with red coat oxide	Nos	6		
11	Steel T-Iron	Steel T-Iron 13.5 ft length per T-iron (size: 2" x 1.25") (weight min. 1000 Grams per feet) with red coat oxide	No	30		

12	Iron Door	Iron Door: (3.5ft x 7 ft) with frame, frame angle iron size 1.25"x1.25" gauge 2mm. Door Angle iron size 1."x1" gauge 2mm, Iron sheet gauge 20, Bended/ Zigzag Iron sheet, Horns size 6 inch 3 horns each side (top, center, & bottom) , 2 Handles inside , 2 hinges of 4" size on each side,.2 Bolt Inside and 1 lock outside. Double opening, with red oxide and double coated Spray paint Blue Color, With ACTED & USAID Logo White color	Nos	3		
13	Iron Door for Wash Room	Iron Door: (2.5ft x 7. ft) with frame, frame angle iron size 1.25"x1.25" gauge 2mm . Door Angle iron size 1."x1" gauge 2mm, Iron sheet gauge 20, Bended/ Zigzag Iron sheet, Horns size 6 inch 3 horns each side (top, center, & bottom), 2 Handles inside, 2 hinges of 4" size on each side,.2 Bolt Inside and 1 lock outside. Double opening, with red oxide and double coated Spray paint Blue Color, With ACTED & USAID Logo White color	Nos	1		
14	Steel Main gate	Steel Main Gate (size: 12' x 6') 18 gauge steel sheet handle from both side iron frame Square Iron 1" & weight should be 230 to250kg	Nos	1		
15	Iron Window	Iron Window: (3ft x 4 ft) with frame, frame angle iron size 1.25"x1.25" gauge 2mm, Window Angle Iron size 1." x 1." Gauge 2mm, Iron sheet gauge 20, 2 Cross Pati 1" thick,1.5 mm thick in each panel, Horns size 6 inch,3 horns each side (top, center, & bottom) , 2 hinges of 4" size on each side, 2 bolt inside, 2 Handles inside, Double opening, , with red oxide and double coated Spray paint Blue Color	Nos	9		
16	Steel Opening door	Steel opening Door for Storage water tank, we have required for 04 tank as 2 gates required for each tank (Specification: sheet 20 gauge including supporting frame & handle size: 2' x 2') weight should be 8 to 12 kg	Nos	22		
17	Wash Basin	Wash Basin along with Basin stand (size: 20" x 16") and full set of double side bibcock and T-cock, waste pipe and also required aspect.	Nos	1		

18	WC	Ceramics Indian WC large size	Nos	1		
19	P-trap	4" dia ceramics P-Trap	Nos	2		
20	Flush Tank	Diamond or Khalil Medium size Flush tank including steel T-cock and plastic nylon.	Nos	1		
21	G.I 3/4" Pipe	GI-IIL 3/4" pipe required (2 nos x 20' length)	RFT	40		
22	GI Elbow 3/4"	GI-IIL elbow/socket	Nos	20		
23	PVC 4" Pipe	PVC 4" pipe Pak Arab company	RFT	20		
24	PVC 4" Elbow	PVC 4" Elbow pak arab.	Nos	4		
25	Steel Bibcock	Steel Bibcock 3/4" dia Khalil or Diamond.	Nos	3		
26	Distemper Paint	Supply and applying 02 coats of Distemper for internal and external sides for 03-Rooms each room size: 12 X 10 X 12 & also Boundary wall: Length 150 ft Width 100 ft X Height 5 Ft including labor and material cost Complete Building paint with ACTED and USAID Logos ,	SFT	6,000		
27	Oil Paint	Supply and applying the 02 nos coats of Oil Paint for Doors & windows	SFT	600		
28	Excavation	Labor Cost Only Required	CFT	83,619		
29	Stone blast or Shingle 2" to 3"	Labor Cost Only Required	CFT	7,374		
30	PCC 1:4:8	Labor Cost Only Required	CFT	7,374		
31	PCC 1:2:4	Labor Cost Only Required	CFT	165		
32	Brick Masonry 1:4	Labor Cost Only Required	CFT	3,910		
33	RCC 1:2:4 including Steel binding & form work (only Labor charges).	Labor Cost Only Required	CFT	27,352		
34	Roof Tile work including fixing the steel Girder & also T-iron (only labor charges).	Labor Cost Only Required	SFT	522		
35	Plaster 1:4	Labor Cost Only Required	SFT	9,663		

36	Labor Cost for wash accessories	Required the Wash Accessories for one wash room like medium size wash basin, large size WC including P-trap and flush tank, 40 feet GI 3/4" pipe for fitting including elbow/tee/socket and 3 nos Bibcock etc	Job	1		
Grand Total (PKR) Inclusive of all applicable taxes & Transportation						

BIDDER'S COMMENTS/REMARKS:

1. _____
2. _____

LOT # 02 Supply and installation of Water motor pumps and solar panels/equipment's						
Sr. #	Description	Technical Specification	Unit	Total Quantity	Unit Price PKR (Inclusive of all applied taxes)	Total Price PKR (Inclusive of all applied taxes)
1	Motor & Pump of 7.5 HP including Motor Control Unit (MCU)	Supply & fixing the Motor & Pump of 7.5 HP copper wiring including Motor Control Unit (MCU) and all accessories of required Motor Pump and also required Labor cost (Motor Semiens company, Motor KSB company).	Nos	2		
2	Solar Plates	Installation of Solar Panel system including 32 nos Solar Plates with 330 Watts along with fixing of steel stand properly and also required the converter (Solar invertor 10 KVA + Wire no of meters) for supporting to Solar Panel system to Run the Motor Pump of 7.5 HP very smoothly, as per direction of ACTED Engineer at field level. (Labor & material Cost including all required accessories).	Job	32		
3	Installation of 7.5 HP Motor Pump with Solar as per mentioned Job	Electric work for 7.5 HP Motor Pump connect with Solar Panel system and also required the Distribution board along with Wiring Solar panel to distribution board to run very smoothly as per	Job	1		

		direction of ACTED Engineer at field level. (Labor & material Cost including all required accessories).				
4	Installation of Solar Panels, Battery backup & electric fan etc.	Required 04 nos Solar Plates 330 Watts along with fixing of steel stand properly, 01 nos AGS-200 Battery, 04 nos Street Light 1500 watts converter to Run very smoothly, 2 nos ceiling fan khurshed AC/DC, 06 LED saver 12 watts, including wiring switch board etc. as per direction of ACTED Engineer at field level, (Labor & material Cost including all required accessories).	Job	1		
Grand Total (PKR) Inclusive of all applicable taxes & Transportation						

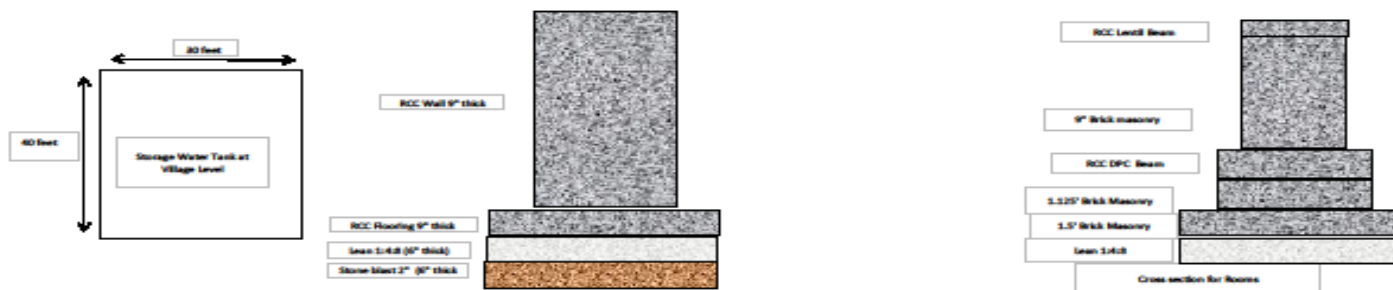
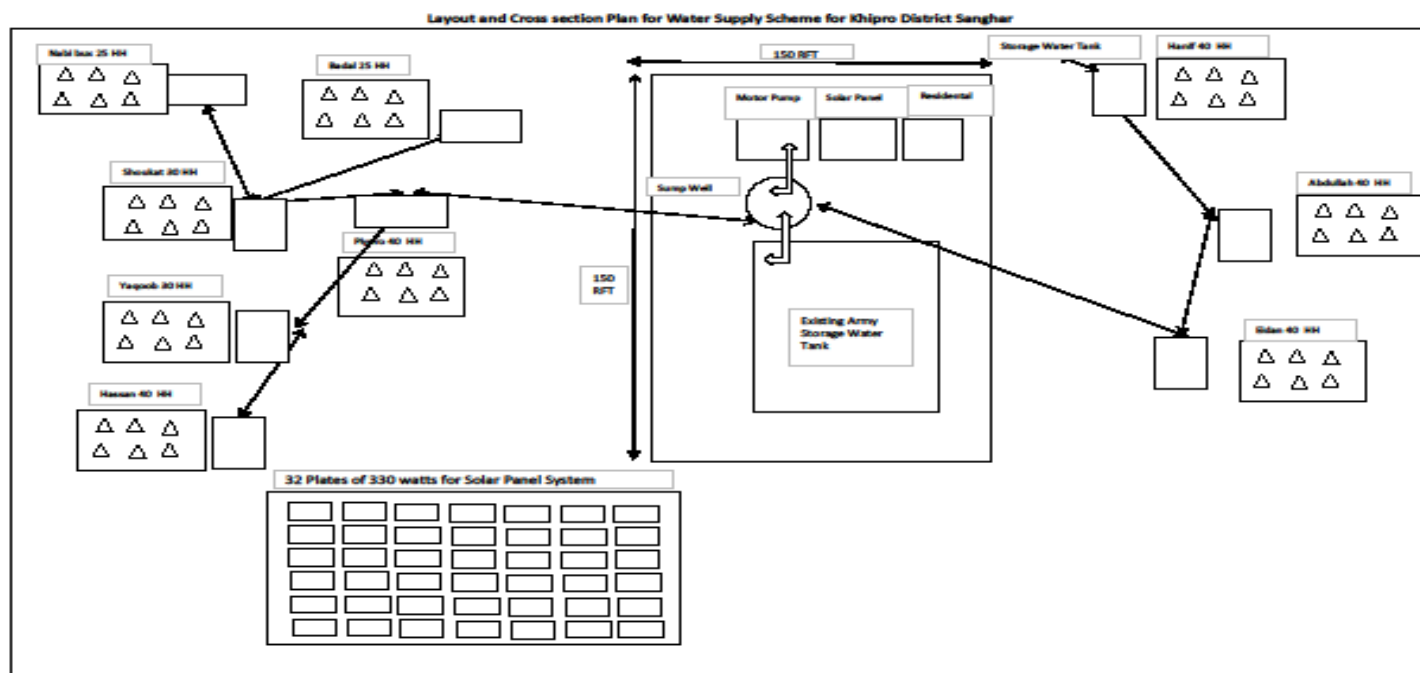
BIDDER'S COMMENTS/REMARKS:

3. _____
4. _____
5. _____

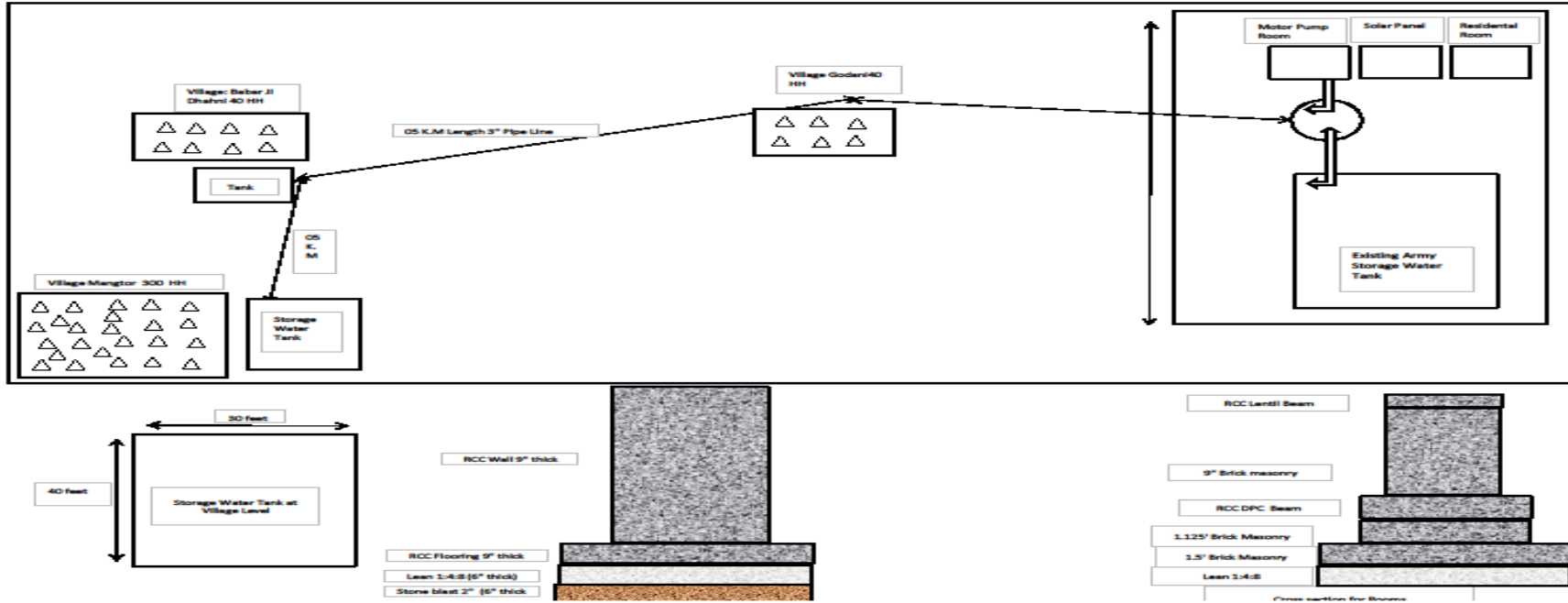
LOT # 03 Supply and installation of HDPE Pipe						
Sr. #	Description	Technical Specification	Unit	Total Quantity	Unit Price PKR (Inclusive of all applied taxes)	Total Price PKR (Inclusive of all applied taxes)
1	6" HDPE pipe with Fixing	Required the 6" HDPE pipe including excavation at least 03 feet below also joint and fixing properly as per direction of ACTED Engineer at field level. (Labor & material Cost including Pipe laying and all required accessories).	RFT	1,300		
2	4" HDPE pipe with Fixing	Required the 4" HDPE pipe including excavation at least 03 feet below also joint and fixing air valve at least 1000 to 1500 per length properly as per direction of ACTED Engineer at field level. (Labor & material Cost including all required accessories).	RFT	7,400		
3	3" HDPE pipe with Fixing	Required the 3" HDPE pipe including excavation at least 03 feet below also joint and fixing air valve at least 1000 to 1500 per length properly as per direction of ACTED Engineer at field level. (Labor & material Cost including all required accessories).	RFT	40,760		
Grand Total (PKR) Inclusive of all applicable taxes & Transportation						

BIDDER'S COMMENTS/REMARKS:

1. _____
2. _____
3. _____

2. Designs applicable for Lot 1,2, 3 (ANNEX-A)


Layout and Cross section Plan for Water Supply Scheme for Khipro District Sanghar



3. BOQ ANNEX "B":

BOQ for Water Supply Scheme for Khipro District Sanghar							
S.No	Description	Unit	Nos	Measurement			
				Length	Width	Height	Total
	Excavation work for Water Supply Scheme						
	Pump Motor, Solar Panel & Residential Room						
	Long Wall	CFT	6	15	1.5	2	270
	Short Wall	CFT	6	13	1.5	2	234
	Wash Room						
	Walls	CFT	4	7.5	1.5	2	90
	Boundary Wall						
	Long Wall	CFT	2	200	1.5	2.5	1500
	Short Wall	CFT	2	150	1.5	2.5	1125
	Storage Water Tank						
	for Water Tank	CFT	11	40	30	6	79200
	Sump Well	CFT	2	10	10	6	1200
		CFT		Total Quantity for Excavation:			83619
	Stone blast or Shingle 2" to 3"						
	Pump Motor, Solar Panel & Residential Room						
	Long Wall	CFT	6	15	1.5	0.5	67.5
	Short Wall	CFT	6	13	1.5	0.5	58.5
	Wash Room						
	Walls	CFT	4	7.5	1.5	0.5	22.5
	Boundary Wall						
	Long Wall	CFT	2	200	1.5	0.5	300
	Short Wall	CFT	2	150	1.5	0.5	225

	Storage Water Tank						
	for Water Tank	CFT	11	40	30	0.5	6600
	Sump Well	CFT	2	10	10	0.5	100
		CFT	Total Quantity for Stone blast:				7373.5
	PCC Lean Ratio 1:4:8 for Water Supply Scheme						
	Pump Motor, Solar Panel & Residential Room						
	Long Wall	CFT	6	15	1.5	0.5	67.5
	Short Wall	CFT	6	13	1.5	0.5	58.5
	Wash Room						
	Walls	CFT	4	7.5	1.5	0.5	22.5
	Boundary Wall						
	Long Wall	CFT	2	200	1.5	0.5	300
	Short Wall	CFT	2	150	1.5	0.5	225
	Storage Water Tank						
	for Water Tank	CFT	11	40	30	0.5	6600
	Sump Well	CFT	2	10	10	0.5	100
		CFT	Total Quantity for PCC 1:4:8				7373.5
	PCC 1:2:4						
	Flooring for 03 nos Rooms	CFT	3	12	10	0.25	90
	Wash Room	CFT	1	6	6	0.25	9
	Roof topping of the 03 nos Rooms	CFT	3	12	10	0.166	59.76
	Roof topping of the Wash Room	CFT	1	6	6	0.166	5.976
			Quantity for 1:2:4				164.736
	Brick Masonry work Ratio 1:4 for Water Supply scheme						
	Pump Motor, Solar Panel & Residential Room						
	1st Step						

Long Wall	CFT	6	15	1.5	0.75	101.25
Short Wall	CFT	6	13	1.5	0.75	87.75
2nd Step						
Long Wall	CFT	6	14.25	1.125	1.5	144.28125
Short Wall	CFT	6	12.25	1.125	1.5	124.03125
3rd Step						
Long Wall	CFT	6	13.5	0.75	12	729
Short Wall	CFT	6	11.5	0.75	12	621
Wash Room						
1st Step						
Long Wall	CFT	2	7.5	1.5	0.75	16.875
Short Wall	CFT	2	7.5	1.5	0.75	16.875
2nd Step						
Long Wall	CFT	2	7.5	1.125	1.5	25.3125
Short Wall	CFT	2	7.5	1.125	1.5	25.3125
3rd Step						
Long Wall	CFT	2	7.5	0.75	7	78.75
Short Wall	CFT	2	7.5	0.75	7	78.75
Boundary Wall						
1st Step						
Long Wall	CFT	2	170	1.125	0.75	286.875
Short Wall	CFT	2	127.5	1.125	0.75	215.15625
2nd Step						
Long Wall	CFT	2	170	0.75	1.5	382.5
Short Wall	CFT	2	127.5	0.75	1.5	286.875
3rd Step						
Long Wall	CFT	2	170	0.375	4	510

Short Wall	CFT	2	127.5	0.375	4	382.5
		Total				4113.09375
Deduction for Doors & Window						
Doors for 03 nos Rooms 7' x 3.5'	CFT	3	7	0.75	3.5	55.125
Wash Room Door 7' x 2.5'	CFT	1	7	0.75	2.5	13.125
Windows 4' x 4'	CFT	9	4	0.75	4	108
Main Gate	CFT	1	12	0.375	6	27
		Total Deduction Quantity:				203.25
	CFT	Total Quantity for Brick Masonry				3909.84375
RCC 1:2:4						
DPC Beam for Pump Motor, Solar Panel & Residential Room						
Long Walls	CFT	6	14.25	1.125	0.75	72.140625
Short Walls	CFT	6	12.25	1.125	0.75	62.015625
Lentil Beam for Pump Motor, Solar Panel & Residential Room						
Long Walls	CFT	6	13.5	0.75	0.75	45.5625
Short Walls	CFT	6	11.5	0.75	0.75	38.8125
Wash Room walls	CFT	4	7.5	0.75	0.75	16.875
Major RCC Work						
Pillars for Boundary Wall	CFT	140	0.75	0.75	7	551.25
Raft flooring foundation for storage water tank	CFT	11	40	30	0.75	9900
Long walls for Storage water tank	CFT	22	40	0.75	7	4620
Short walls for Storage water tank	CFT	22	30	0.75	7	3465
Covered Area for Storage water tank	CFT	11	44	34	0.5	8228
Sump Well Bed	CFT	2	10	10	0.5	100
Sump Well Walls	CFT	2	36	0.5	7	252
	CFT	Total Quantity of RCC 1:2:4				27351.65625

Steel Work						
Pump Motor, Solar Panel & Residential Room						
DPC Beam						
Long Walls @ 4 bars in each wall	RFT	24	13.25			318
Short Walls @ 4 bars in each wall	RFT	24	11.25			270
Rings for long walls @ 6" C/C	RFT	156	3			468
Rings for Short walls @ 6" C/C	RFT	132	3			396
Lentil Beam						
Long Walls @ 4 bars in each wall	RFT	24	13.25			318
Short Walls @ 4 bars in each wall	RFT	24	11.25			270
Rings for long walls @ 6" C/C	RFT	156	2.5			390
Rings for Short walls @ 6" C/C	RFT	132	2.5			330
Wash Room front wall	RFT	4	7.5			30
Storage Water Tank						
Raft Flooring Foundation						
main bar @ 6" C/C	RFT	1760	29.67			52219.2
Distribution bar @ 6" C/C	RFT	1320	39.67			52364.4
Long Walls main bar @ 6" C/C	RFT	3520	8.5			29920
Long Walls Distribution bar @ 6" C/C	RFT	616	40			24640
Short Walls main bar @ 6" C/C	RFT	2640	8.5			22440
Short Walls Distribution bar @ 6" C/C	RFT	616	30			18480
Main bar for Covered Area of Storage Water Tank @ 6" c/c	RFT	1936	29.67			57441.12
Distribution bar for Covered Area of Storage Water Tank @ 6" c/c	RFT	1496	39.67			59346.32
Sump well flooring	RFT	1760	10			17600
Sump Well Wall main bar	RFT	1760	8.5			14960
Sump well wall distribution bar	RFT	1232	10			12320
	RFT		Total Quantity of Steel:			364521.04

	Roof Work for 03 nos Rooms Pump Motor, Solar Panel & Residential Room						
	Roof Work	SFT	3	13.5	11.5		465.75
	Wash Room	SFT	1	7.5	7.5		56.25
		SFT	Total Quantity of Roof tiles Work				522
	Steel Girder 8" x 4" at least 3 KG weight per feet.	RFT	6	12			72
	Steel T-Iron 1' x 1' at least 01 KG weight per feet.	RFT	30	13.5			405
	Steel T-Iron 1' x 1' at least 01 KG weight per feet.	RFT	6	7.5			45
			Total T-iron				522
	Plaster Work Ratio: 1:4						
	Pump Motor, Solar Panel & Residential Room Internal sides	SFT	3	44	12		1584
	Outer sides	SFT	3	50	13.5		2025
	Wash Rooms	SFT	1	24	7		168
	Outer sides	SFT	1	30	8		240
	Boundary wall both sides	SFT	2	596	5		5960
		SFT	Total Quantity				9977
	Deduction for Doors & Windows						
	Doors for Rooms	SFT	4	7		3.5	98
	Windows	SFT	9	4		4	144
	Main Gate	SFT	1	12		6	72
		SFT	Total Deduction Quantity:				314
		SFT	Total Quantity for Plaster 1:4				9663

4. Delivery Timeframe:

Lot #	Lot Description	Delivery Destination	Guaranteed delivery completion time by the Supplier	ACTED delivery completion deadline
1	Supply and installation of construction Material (Design ANNEX – A/BOQ ANNEX-B)	village of Khipro, District Sanghar SOUTH SINDH		01 Month
2	Supply and installation of Water motor pumps and solar panels/equipment's (Design ANNEX – A/BOQ ANNEX-B)			01 Month
3	Supply and installation of HDPE Pipe (Design ANNEX – A/BOQ ANNEX-B)			01 Month

5. BIDDER'S TERMS AND CONDITIONS:

1. Valid of the offer: _____ (recommended: 06 months or more)
2. Terms of delivery: _____ (DDP recommended)
3. Terms of payment: _____
4. Does Bidder appear on Active Tax Payers List? Yes / No
5. Name of Bidder's Authorized Representative: _____
6. Authorized signature and stamp: _____

Date: _____

PART C - BIDDER'S QUESTIONNAIRE – ACTED PAKISTAN

Date:

Tender No. T/04CYT/O84-WSP/ISL/11-09-2019/159

PART I: INFORMATION

A. Company Details and General Information

Name of Company		Trading As	
Address (headquarters)		Telephone	
Zip Code (headquarters)		Fax	
City (headquarters)		E-mail address 1	
PO Box		E-mail address 2	
Country (headquarters)		Website address	
Parent Company or name of owner		Subsidiaries/ Associates/ Overseas Representative	
Sales Person's Name		Sales Person's Position	
Sales Person's phone		Sales Persons' E-mail	
<i>Governance of the company: Chairman, Vice-Chairman, Treasurer or Secretary of the Board of Directors or Board of Trustees</i>			
Name (as in passport or other government-issued photo ID)		Date of birth (mm/dd/yyyy)	
Government-issued photo Identification Document (ID) number		Type of ID	
ID country of issuance		Rank or title in organization	
Other names used (nicknames or pseudonyms not listed as "Name")		Gender (e.g. male, female)	

T/04CYT/O84-WSP/ISL/11-09-2019/159

Current employer and job title:		Occupation	
Address of residence		Citizenship(s)	
Province/Region		E-mail address	
Is the individual a U.S. citizen or legal permanent resident? <input type="checkbox"/> Yes <input type="checkbox"/> No		Professional Licenses – State Issued Certifications	
<i>Management of the company: CEO, Executive Director, Deputy Director, President or Vice-President</i>			
Name (as in passport or other government-issued photo ID)		Date of birth (mm/dd/yyyy)	
Government-issued photo Identification Document (ID) number		type of ID	
ID country of issuance		Rank or title in organization	
Other names used (nicknames or pseudonyms not listed as “Name”)		Gender (e.g. male, female)	
Current employer and job title:		Occupation	
Address of residence		Citizenship(s)	
Province/Region		E-mail addresses	
Is the individual a U.S. citizen or legal permanent resident? <input type="checkbox"/> Yes <input type="checkbox"/> No		Professional Licenses – State Issued Certifications	
<i>Management of the company: Chief Finance Officer or Chief Accountant</i>			
Name (as in passport or other government-issued photo ID)		Date of birth (mm/dd/yyyy)	

T/04CYT/O84-WSP/ISL/11-09-2019/159

Government-issued photo Identification Document (ID) number		type of ID	
ID country of issuance		Rank or title in organization	
Other names used (nicknames or pseudonyms not listed as "Name")		Gender (e.g. male, female)	
Current employer and job title:		Occupation	
Address of residence		Citizenship(s)	
Province/Region		E-mail addresses	
Is the individual a U.S. citizen or legal permanent resident?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Professional Licenses – State Issued Certifications	
Company's staff & insurance			
No. Full Time Employees:		Employee average work wage per hour:	
% of Men to Women:		Any employee(s) with relatives working with ACTED?	<input type="checkbox"/> Yes <input type="checkbox"/> No
No. of Children:		Legal minimum wage paid?	<input type="checkbox"/> Yes <input type="checkbox"/> No
In what capacity?		Paid vacations are offered?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What are their ages?		Are flexible working hours offered?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name of insurance company:		Staff covered by health insurance?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Description of the Company			
Type of Business (multiple choices possible):	<input type="checkbox"/> Manufacturing <input type="checkbox"/> Authorized Agent <input type="checkbox"/> Trade <input type="checkbox"/> Consulting Company <input type="checkbox"/> Other (Please Specify)		
Sector of Business (multiple choices possible):	<input type="checkbox"/> Goods/Supplies <input type="checkbox"/> Equipment <input type="checkbox"/> Work <input type="checkbox"/> Services <input type="checkbox"/> Other (Please Specify)		
Year Established:		Country of registration:	
Licence number:		Valid until:	

T/04CYT/O84-WSP/ISL/11-09-2019/159

Working languages:	<input type="checkbox"/> English <input type="checkbox"/> Arabic	<input type="checkbox"/> French <input type="checkbox"/> Chinese	<input type="checkbox"/> Spanish <input type="checkbox"/> Other (Please Specify)	<input type="checkbox"/> Russian
Technical documents available in:	<input type="checkbox"/> English <input type="checkbox"/> Arabic	<input type="checkbox"/> French <input type="checkbox"/> Chinese	<input type="checkbox"/> Spanish <input type="checkbox"/> Other (Please Specify)	<input type="checkbox"/> Russian

B. Financial Information

VAT Number:		Tax Number:	
Bank Name:		Bank Account Number:	
Bank Address:		Account Name:	
Swift/BIC number:		Standard Payment Terms:	
Has the company been audited in the last 3 years?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Please attach a copy of the company's most recent Annual or Audited Financial Report			<input type="checkbox"/> Attached
Annual Value of Total Sales for the last 3 Years:			
Year:	USD:	Year:	USD:
Year:	USD:	Year:	USD:
Annual Value of Export Sales for the last 3 years			
Year:	USD:	Year:	USD:
Year:	USD:	Year:	USD:

C. Experience

Company's recent business with ACTED and/or other International Aid Agencies or United Nations Agencies:

	Organisation	Contact person	Phone/E-mail	Goods/Works/Services	Value (USD)	Year	Destination
1							
2							
3							
4							

5					
---	--	--	--	--	--

What is your company's main area of expertise?	
What is your company's business coverage area?	<input type="checkbox"/> National <input type="checkbox"/> Restricted to (specify locations):
To which countries has your company exported and/or managed projects in the last 3 years?	
Provide any other information that demonstrates your company's qualifications and experience (eg. awards)	
List any national or international Trade/Professional Organisations of which your company is a member	

D. Technical Capability

Type of Quality Assurance Certificate	
Type of Certification/Qualification Documents	
International Offices/Representation	

List below up to 10 of the core Goods and/or Services your company sells:

1)	6)
2)	7)
3)	8)
4)	9)
5)	10)

List the main assets of your company (trucks & heavy machines, heavy & valuable equipment, premises & warehouses, production sites etc.)

1)	6)
2)	7)
3)	8)
4)	9)
5)	10)

E. Miscellaneous

Does your company have an Environmental Policy? (Yes/No)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your company have an Ethical Trading Policy? (Yes/No)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your company have an Anti-terrorist Policy? (Yes/No)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Is your company compliant with the EU General Data Protection Regulation (or equivalent)? (Yes/No)	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered yes to the above two questions, please attach copies of your policy:	<input type="checkbox"/> Attached
Has your company ever been bankrupt, or is in the process of being wound up, having its affairs administered by the courts, has entered into an arrangement with creditors, has suspended business activities, is the subject of proceedings concerning these matters, or is in any analogous situation arising from a similar procedure provided for in national law?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered yes, please provide details:	
Has your company ever been convicted of an offence concerning its professional conduct by a judgment which as force of res judicata?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered yes, please provide details:	
Has your company ever been guilty of grave professional misconduct proven by other means?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered yes, please provide details:	
Has your company ever not fulfilled its obligations relating to the payment of social security contributions, or the payment of taxes in accordance with the law of the country in which it is established, or with those of France, or those of the country where the contract is to be performed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered yes, please provide details:	
Has your company ever been the subject of a judgement which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered yes, please provide details:	
Has your company ever been declared to be in serious breach of contract for failure to comply with its contractual obligations, following another procurement procedure or grant award procedure financed by a donor country?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered yes, please provide details:	
Has your company ever been declared to be in serious breach of contract for failure to comply with its contractual obligations, following another procurement procedure or grant award procedure financed by a donor country?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered yes, please provide details:	

Has your company ever been in any dispute with any Government Agency, the United Nations, or International Aid Organisations (including ACTED)?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
If you answered yes, please provide details:			
Do you agree with terms of payment of 30 days?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Do you accept visit of ACTED staff & external auditors to your office?	<input type="checkbox"/> Yes <input type="checkbox"/> No

PART II: CERTIFICATION

I, the undersigned warrant that the information provided in this form is correct, and in the event of changes, details will be provided to ACTED as soon as possible in writing. I also understand that ACTED does not do business with companies, or any affiliates or subsidiaries, which engage in any practices that are in breach of ACTED's Child Protection, Sexual Exploitation and Abuse Protection, Conflict of Interest, Anti-fraud, Anti-terrorism Policy and Data Protection Policies (available on request).

Name:		Date:	
Title/Position		Place:	
E-mail address (for contact for verification purposes):		Signature:	
Phone number (for contact for verification purposes):		Company Stamp:	

Check list of supporting documents			For ACTED use only
1)	Trading license	<input type="checkbox"/> Attached	<input type="checkbox"/> Checked
2)	VAT registration/tax clearance certificate	<input type="checkbox"/> Attached	<input type="checkbox"/> Checked
3)	Company profile	<input type="checkbox"/> Attached	<input type="checkbox"/> Checked
4)	Proof of trading/dealership/agent	<input type="checkbox"/> Attached	<input type="checkbox"/> Checked
5)	Evidence of similar contracts	<input type="checkbox"/> Attached	<input type="checkbox"/> Checked
6)	References	<input type="checkbox"/> Attached	<input type="checkbox"/> Checked
7)	Particulars of CEO and key personnel	<input type="checkbox"/> Attached	<input type="checkbox"/> Checked

T/04CYT/O84-WSP/ISL/11-09-2019/159

8)	Articles of Association & Certificate of incorporation	<input type="checkbox"/> Attached	<input type="checkbox"/> Checked
9)	Financial statements (latest)	<input type="checkbox"/> Attached	<input type="checkbox"/> Checked
10)	Other (specify):	<input type="checkbox"/> Attached	<input type="checkbox"/> Checked

I undersigned _____, certify that I am the designated legal representative of this Company that the information provided above is correct and I am aware of the fact that I will be held responsible for providing false information.

I declare and certify that the information above is true and accurate to the best of my knowledge. I understand and accept any false or inaccurate information may result in the cancellation of any offer made by the Bidder, even if discovered later.

Name _____ Position: _____

Signature & Stamp: _____ Date: _____



T/04CYT/O84-WSP/ISL/11-09-2019/159

BIDDER'S ETHICAL DECLARATION – ACTED PAKISTAN

Date:

Tender No. T/04CYT/O84-WSP/ISL/11-09-2019/159

Tenderer's name: _____

Tenderer's address: _____

CODE OF CONDUCT:

1. Labour Standards

The labour standards in this code are based on the conventions of the International Labour Organization (ILO).

- *Employment is freely chosen*

There is no forced, bonded or involuntary prison labour. Workers are not required to lodge 'deposits' or their identity papers with the employer and are free to leave their employer after reasonable notice.

- *Freedom of association and the right to collective bargaining are respected*

Workers, without distinction, have the right to join or form trade unions of their own choosing and to bargain collectively. The employer adopts an open attitude towards the legitimate activities of trade unions. Workers representatives are not discriminated against and have access to carry out their representative functions in the workplace. Where the right to freedom of association and collective bargaining is restricted under law, the employer facilitates, and does not hinder, the development of parallel means for independent and free association and bargaining.

- *Working conditions are safe and hygienic*

A safe and hygienic working environment shall be provided, bearing in mind the prevailing knowledge of the industry and of any specific hazards. Adequate steps shall be taken to prevent accidents and injury to health arising out of, associated with, or occurring in the course of work, by minimising, so far as is reasonably practicable, the causes of hazards inherent in the working environment. Workers shall receive regular and recorded health and safety training, and such training shall be repeated for new or reassigned workers. Access to clean toilet facilities and potable water and, if appropriate, sanitary facilities for food storage shall be provided. Accommodation, where provided, shall be clean, safe, and meet the basic needs of the workers. The company observing the standards shall assign responsibility for health and safety to a senior management representative.

- *Child Labour shall not be used*

There shall be no new recruitment of child labour. Companies shall develop or participate in and contribute to policies and programmes, which provide for the transition of any child found to be performing child labour to enable her/him to attend and remain in quality education until no longer a child. Children and young people under 18 years of age shall not be employed at night or in hazardous conditions. These policies and procedures shall conform to the provisions of the relevant International Labour Organization (ILO) standards.



T/04CYT/O84-WSP/ISL/11-09-2019/159

- *Living wages are paid*

Wages and benefits paid for a standard working week meet, at a minimum, national legal standards or industry benchmarks. In any event wages should always be high enough to meet basic needs and to provide some

Discretionary income. All workers shall be provided with written and understandable information about their employment conditions in respect to wages before they enter employment, and about the particulars of their wages for the pay period concerned each time that they are paid. Deductions from wages as a disciplinary measure shall not be permitted nor shall any deductions from wages not provided for by national law be permitted without the express and informed permission of the worker concerned. All disciplinary measures should be recorded.

- *Working hours are not excessive*

Working hours comply with national laws and benchmark industry standards, whichever affords greater protection. In any event, workers shall not on a regular basis be required to work in excess of the local legal working hours. Overtime shall be voluntary, shall not exceed local legal limits, shall not be demanded on a regular basis and shall always be compensated at a premium rate.

- *No discrimination is practiced*

There is no discrimination in hiring, compensation, access to training, promotion, termination or retirement based on race, caste, national origin, religion, age, disability, gender, marital status, sexual orientation, union membership or political affiliation.

- *Regular employment is provided*

To every extent possible work performed must be on the basis of a recognized employment relationship established through national law and practice. Obligations to employees under labour or social security laws and regulations arising from the regular employment relationship shall not be avoided through the use of labour-only contracting, sub-contracting or home-working arrangements, or through apprenticeship schemes where there is no real intent to impart skills or provide regular employment, nor shall any such obligations be avoided through the excessive use of fixed-term contracts of employment.

- *No harsh or inhumane treatment is allowed*

Physical abuse or discipline, the threat of physical abuse, sexual or other harassment and verbal abuse or other forms of intimidation shall be prohibited.

B. Environmental Standards

Suppliers should as a minimum comply with all statutory and other legal requirements relating to the environmental impacts of their business. Detailed performance standards are a matter for suppliers, but should address at least the following:

- *Waste Management*

Waste is minimized and items recycled whenever this is practicable. Effective controls of waste in respect of ground, air, and water pollution are adopted. In the case of hazardous materials, emergency response plans are in place.

- *Packaging and Paper*



T/04CYT/O84-WSP/ISL/11-09-2019/159

Undue and unnecessary use of materials is avoided, and recycled materials used whenever appropriate.

- *Conservation*

Processes and activities are monitored and modified as necessary to ensure that conservation of scarce resources, including water, flora and fauna and productive land in certain situations.

- *Energy Use*

All production and delivery processes, including the use of heating, ventilation, lighting, IT systems and transportation, are based on the need to maximize efficient energy use and to minimize harmful emissions.

- ***Safety precautions for transport and cargo handling***

All transport and cargo handling processes are based on the need to maximize safety precautions and to minimize potential injuries to ACTED beneficiaries and staff as well as the suppliers' employees or those of its subcontractors.

C. Business Behaviour

The conduct of the supplier should not violate the basic rights of ACTED's beneficiaries.

The supplier should not be engaged

1. in the manufacture of arms
2. in the sale of arms to governments which systematically violate the human rights of their citizens; or where there is internal armed conflict or major tensions; or where the sale of arms may jeopardize regional peace and security.

D. ACTED procurement rules and regulations

Suppliers should comply with ACTED procurement rules and regulations outlines in ACTED Logistics Manual Version 1.2. or above. In particular, ACTED's procurement policy set out in Section 2.1 and 2.4. (contract awarding). By doing so, Suppliers acknowledge that they do not find themselves in any of the situations of exclusion as referred to under section 2.4.2.

Operating Principles

The implementation of the Code of Conduct will be a shared responsibility between ACTED and its suppliers, informed by a number of operating principles, which will be reviewed from time to time.

ACTED will:

1. Assign responsibility for ensuring compliance with the Code of Conduct to a senior manager.
2. Communicate its commitment to the Code of Conduct to employees, supporters and donors, as well as to all suppliers of goods and services.
3. Make appropriate human and financial resources available to meet its stated commitments, including training and guidelines for relevant personnel.
4. Provide guidance and reasonable non-financial support to suppliers who genuinely seek to promote and implement the Code standards in their own business and in the relevant supply chains, within available resources.
5. Adopt appropriate methods and systems for monitoring and verifying the achievement of the standards.
6. Seek to maximize the beneficial effect of the resources available, e.g. by collaborating with other NGOs, and by prioritizing the most likely locations of non-compliance.



T/04CYT/O84-WSP/ISL/11-09-2019/159

ACTED expects suppliers to:

1. Accept responsibility for labour and environmental conditions under which products are made and services provided. This includes all work contracted or sub-contracted and that conducted by home or other out-workers.
2. Assign responsibility for implementing the Code of Conduct to a senior manager.
3. Make a written Statement of Intent regarding the company's policy in relation to the Code of Conduct and how it will be implemented, and communicate this to staff and suppliers as well as to ACTED.

Both parties will

1. require the immediate cessation of serious breaches of the Code and, where these persist, terminate the business relationship.
2. Seek to ensure all employees are aware of their rights and involved in the decisions which affect them.
3. Avoid discriminating against enterprises in developing countries.
4. Recognize official regulation and inspection of workplace standards, and the interests of legitimate trades unions and other representative organizations.
5. seek arbitration in the case of unresolved disputes.

Qualifications to the Policy Statement

The humanitarian imperative is paramount. Where speed of deployment is essential in saving lives, ACTED will purchase necessary goods and services from the most appropriate available source.

ACTED can accept neither uncontrolled cost increases nor drops in quality. It accepts appropriate internal costs but will work with suppliers to achieve required ethical standards as far as possible at no increase in cost or decrease in quality.

I undersigned _____, agree to adopt the above Code of Conduct and to commit to comply with the labour and environmental standards specified, both in my own company and those of my suppliers.

Name & Position of Tenderer's authorized representative _____

Authorized signature _____



BIDDER'S CHECK LIST – ACTED PAKISTAN

Date:

Tender No.

T/04CYT/O84-WSP/ISL/11-09-2019/159

BEFORE SENDING YOUR BIDDING DOCUMENTS, PLEASE CHECK THAT EACH OF THE FOLLOWING ITEM IS COMPLETE AND RESPECTS THE FOLLOWING CRITERIA:

Description	To be filled in by Bidder		For ACTED use only (to be filled in by Purchase Committee)		Comments
	Included		Present		
	Yes	No	Yes	No	
1. An original bid have been provided (compulsory)					
2. PART 1(form PRO-05) – Instructions to Bidders is attached, filled, signed and stamped by the supplier. (compulsory)					
3. PART 2(form PRO-06) – Offer Form is attached, filled, signed and stamped by the supplier (compulsory)					
4. The prices in the Offer Form are in PKR (compulsory)					
5. PART 3(form PRO-06-01)– Bidders Questionnaire Form is attached, filled, signed and stamped by the supplier (compulsory)					
6. PART 4 – (form PRO-06-02)– Bidder's Ethical Declaration is attached, filled, signed and stamped by the supplier. (compulsory)					
7. The Bidding documents are filled in English .					
8. ANNEXES – Proofs of past performances in a similar field of activity (e.g. past deliveries of similar items) are provided					
9. ANNEXES – A Copy of Company registration documents, an ID copy of legal representative and license are included (compulsory)					
10. ANNEXES – Original Demand Draft is included (compulsory)					
11. Picture/broacher for lot # 2					

Name & Position of Bidder's authorized representative _____

Authorized signature _____