



# ACTED

Form PRO-06 Version 1.3  
T/14CUJ/86DAUD/Audit Services/TUNIS/19072019

## OFFER FORM ACTED Libya/Tunisia

Date : \_\_\_\_\_ (date should be indicated by the bidder)

Tender N° : T/14CUJ/86DAUD/Audit Services/TUNIS/19072019

### To be Filled by Bidder (COMPULSORY)

#### Details of Bidding Company:

1. Company Name: \_\_\_\_\_

2. Company Authorized Representative Name: \_\_\_\_\_

3. Company Registration No: \_\_\_\_\_

No/Country/ Ministry

4. Company Specialization: \_\_\_\_\_

5. Mailing Address: \_\_\_\_\_

Country/Governorate./City/St name/Shop-Office No

a. Contact Numbers: \_\_\_\_\_ (Land Line: \_\_\_\_\_ / Mobile No: \_\_\_\_\_)

b. E-mail Address: \_\_\_\_\_

I undersigned \_\_\_\_\_, agree to provide ACTED, non-profit NGO, with items answering the following specifications, according to the general conditions and responsibilities that I engage myself to follow.



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PLEASE FILL IN THE FOLLOWING TABLES, ONE FOR EACH BATCH:

**LOT 1: AUDIT SERVICE - EXPENDITURE VERIFICATION OF A GRANT CONTRACT**

\*PLEASE REFER TO TORS - TERMS OF REFERENCE FOR AN EXPENDITURE VERIFICATION OF A GRANT CONTRACT

Description	Location	TOTAL in TND (VAT excluded)	TOTAL in TND (VAT included)
Mobilization and preparation for the expenditure verification of a grant contract *	ACTED Tunis Office		
Review of documentation and achievement of the audit *	ACTED Tunis Office		
Final version of the audit report * <b><i>For the whole duration of the project</i></b>	ACTED Tunis Office		

- Mobilization for the expenditure verification of a grant contract - within 10 working days as per TORs \_\_\_\_\_ days (as per contractor if different)
- Review of documentation - within 10 working days as per TORs \_\_\_\_\_ days (as per contractor if different)
- Drafting of the final report containing findings - within 10 working days as per TORs \_\_\_\_\_ days (as per contractor if different)

TOTAL Number of days: \_\_\_\_\_ days (as per contractor if different)

**BIDDER'S COMMENTS/REMARKS:**

1. \_\_\_\_\_

NB: in case of Request for Tender, please attach the service proposal to the present offer form



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2. \_\_\_\_\_

**BIDDER'S TERMS AND CONDITIONS FOR LOT N°1:**

1. Validity of the offer: \_\_\_\_\_ (1 month recommended )
2. Expected date of contract's signature: 01/08/2019 (1<sup>st</sup> August 2019)
3. Terms of payment: \_\_\_\_\_

Name of Bidder's Authorized Representative: \_\_\_\_\_

Authorized signature and stamp: \_\_\_\_\_

Date: \_\_\_\_\_