

## OFFER FORM ACTED Libya

Date: التاريخ \_\_\_\_\_ (to be indicated by the bidder)

Tender N°: عدد المناقص: T/14DPE/H94/QIP/BENHAZI/OFFEQT/PRG/10062019/003

### To be Filled by Bidder (COMPULSORY)

#### Details of Bidding Company t/ تفاصيل الشركة المتقدمة

1. Company Name / اسم الشركة ( \_\_\_\_\_ )
2. Company Authorized Representative Name / اسم الشخص المفوض ( \_\_\_\_\_ )
3. Company Registration No / رقم السجل القانوني للشركة ( \_\_\_\_\_ )  
No/Country/ Ministry
4. Company Specialization / تخصص الشركة ( \_\_\_\_\_ )
5. Mailing Address / عنوان البريد ( \_\_\_\_\_ )  
Country/Governorate/City/St name/Shop-Office No
  - a. Contact Numbers / رقم الاتصال (Land Line: \_\_\_\_\_ / Mobile No: \_\_\_\_\_ )
  - b. E-mail Address / البريد الالكتروني ( \_\_\_\_\_ )

I undersigned \_\_\_\_\_, agree to provide ACTED, non-profit NGO, with items answering the following specifications, according to the general conditions and responsibilities that I engage myself to follow.

انا الموقع ادناه ----- اوافق على تزويد أكتد المنظمة الغير حكومية والغير ربحية بهذه البنود لتتلقى المواصفات التالية وفقا للشروط العامة والمسؤوليات التي وافقت عليها بنفسى.



**NOTE: BIDDERS CAN BID FOR ONE, TWO, THREE OR FOUR LOT(S) TO BE CONSIDERED ELIGIBLE.  
THE TECHNICAL SPECIFICATION OF ALL ELECTRONIC ITEMS ADDITIONALLY TO THEIR CERTIFICATE OF ORIGIN SHOULD BE ATTACHED.**

**LOT 1: OFFICE EQUIPMENT AND INSTALLATION – FOR BODRISA SCHOOL – Benghazi, Libya**

**THE OFFER WILL BE SUBMITTED IN LIBYAN DINARS OR USD ALL COST INCLUDED (INCLUDING DELIVERY AND INSTALLATION) AND TAXES INCLUDED.**

Item No.	Item Description	Unit	Quantity	Unit Price LYD VAT Included	TOTAL Price LYD VAT Included	Unit Price USD VAT Included	TOTAL Price USD VAT Included
1- Office Equipment and Installation							
1,1	Supply and install Wall Mount type AC 18000 BTU	Pce	1				
1,2	Black and White Multifunction Photocopier machine (Specifications in ANNEX 1)	Pce	1				
<b>GRAND TOTAL (including all taxes, delivery and installation)</b>				<b>In LYD</b>		<b>In USD</b>	

**BIDDER'S COMMENTS/REMARKS:**

1. \_\_\_\_\_
2. \_\_\_\_\_

**DELIVERY CONDITIONS GUARANTEED BY THE BIDDER :**

..... Days for 100% of the items



**BIDDER'S TERMS AND CONDITIONS:**

1. Valid of the offer: \_\_\_\_\_ (recommended: 6 months or more)
2. Terms of delivery: \_\_\_\_\_ (DDP recommended)
3. Terms of payment: \_\_\_\_\_
4. Payments deadline: \_\_\_\_\_ days after invoice validated

Note: The offer will be submitted in English and in Libyan Dinars or USD all cost included (including delivery and installation) and taxes included.

- a. Bidders shall comply with all valid Government legal Documentation and adhere to Regulations to operate in Libya such as being regular tax payer to offer such goods and services as specified in the tender
1. An entity established in Libya is considered tax resident in Libya.
  - a. Any Income generated in Libya from work performed therein should be subject to income tax in Libya.
  - b. The supplier will have the obligation to provide Tax information, including handling the preparation, filing, and stamping of federal, state, or national body on the invoice of the performed service/work.

Name of Bidder's Authorized Representative: \_\_\_\_\_

Authorized signature and stamp: \_\_\_\_\_

Date: \_\_\_\_\_



**LOT 2: OFFICE EQUIPMENT AND INSTALLATION – FOR AL LATHAMA HEALTH UNIT – Benghazi, Libya**

THE OFFER WILL BE SUBMITTED IN LIBYAN DINARS OR USD ALL COST INCLUDED (INCLUDING DELIVERY AND INSTALLATION) AND TAXES INCLUDED.

Item No.	Item Description	Unit	Quantity	Unit Price LYD VAT Included	TOTAL Price LYD VAT Included	Unit Price USD VAT Included	TOTAL Price USD VAT Included
1- Office Equipment and Installation							
1,1	Supply and install Wall mount type AC 12000 BTU	Pce	1				
1,2	Supply and install Wall Mount type AC 18000 BTU	Pce	1				
1,3	Office standard Desk with 3 Drawers	Pce	2				
1.4	Office Standard Chair	Pce	2				
1,5	3 in 1 office jet printer	Pce	2				
<b>GRAND TOTAL (including all taxes, delivery and installation)</b>				<b>In LYD</b>		<b>In USD</b>	

**BIDDER'S COMMENTS/REMARKS:**

3. \_\_\_\_\_



4. \_\_\_\_\_

**DELIVERY CONDITIONS GUARANTEED BY THE BIDDER :**

..... Days for 100% of the items

**BIDDER'S TERMS AND CONDITIONS:**

1. Valid of the offer: \_\_\_\_\_ (recommended: 6 months or more)
2. Terms of delivery: \_\_\_\_\_ (DDP recommended)
3. Terms of payment: \_\_\_\_\_
4. Payments deadline: \_\_\_\_\_ days after invoice validated

Note: The offer will be submitted in English and in Libyan Dinars or USD all cost included (including delivery and installation) and taxes included.

- b. Bidders shall comply with all valid Government legal Documentation and adhere to Regulations to operate in Libya such as being regular tax payer to offer such goods and services as specified in the tender
2. An entity established in Libya is considered tax resident in Libya.
  - a. Any Income generated in Libya from work performed therein should be subject to income tax in Libya.
  - b. The supplier will have the obligation to provide Tax information, including handling the preparation, filing, and stamping of federal, state, or national body on the invoice of the performed service/work.

Name of Bidder's Authorized Representative: \_\_\_\_\_

Authorized signature and stamp: \_\_\_\_\_

Date: \_\_\_\_\_

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**LOT 3: OFFICE EQUIPMENT AND INSTALLATION – FOR AL JAEDI (JAEDA) CLINIC – EL LITHI, BENGHAZI, BENGHAZI, LIBYA.**

THE OFFER WILL BE SUBMITTED IN LIBYAN DINARS OR USD ALL COST INCLUDED (INCLUDING DELIVERY AND INSTALLATION) AND TAXES INCLUDED.

Item No.	Item Description	Unit	Quantity	Unit Price LYD VAT Included	TOTAL Price LYD VAT Included	Unit Price USD VAT Included	TOTAL Price USD VAT Included
1- Office Equipment and Installation							
1,1	Supply and install wall mount type AC 24000 BTU	Pce	4				
1,2	TV LED screens, 40Inches, HDMI, USB, resolution: 1920x1080	Pce	4				
1.3	Printer, coloured, 600*600 DPI, Black and white up to 12 pages/min, coloured up to 8 pages/min, power requirement: 100 to 127v	Pce	1				
1.4	Desktop computer, core i3 (19 inch led screen, UPS, wireless mouse and keyboard)	Pce	1				
<b>GRAND TOTAL (including all taxes, delivery and installation)</b>				<b>In LYD</b>		<b>In USD</b>	

**BIDDER'S COMMENTS/REMARKS:**

5. \_\_\_\_\_
6. \_\_\_\_\_



**DELIVERY CONDITIONS GUARANTEED BY THE BIDDER :**

..... Days for 100% of the items

**BIDDER'S TERMS AND CONDITIONS:**

5. Valid of the offer: \_\_\_\_\_ (recommended: 6 months or more)
6. Terms of delivery: \_\_\_\_\_ (DDP recommended)
7. Terms of payment: \_\_\_\_\_
8. Payments deadline: \_\_\_\_\_ days after invoice validated

**Note:** The offer will be submitted in English and in Libyan Dinars or USD all cost included (including delivery and installation) and taxes included.

- c. Bidders shall comply with all valid Government legal Documentation and adhere to Regulations to operate in Libya such as being regular tax payer to offer such goods and services as specified in the tender
3. An entity established in Libya is considered tax resident in Libya.
  - a. Any Income generated in Libya from work performed therein should be subject to income tax in Libya.
  - b. The supplier will have the obligation to provide Tax information, including handling the preparation, filing, and stamping of federal, state, or national body on the invoice of the performed service/work.

Name of Bidder's Authorized Representative: \_\_\_\_\_

Authorized signature and stamp: \_\_\_\_\_

Date: \_\_\_\_\_

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**LOT 4:** OFFICE EQUIPMENT AND INSTALLATION – FOR AL BU ATNI HEALTH UNIT, BENGHAZI, BENGHAZI, LIBYA.

THE OFFER WILL BE SUBMITTED IN LIBYAN DINARS OR USD ALL COST INCLUDED (INCLUDING DELIVERY AND INSTALLATION) AND TAXES INCLUDED.

Item No.	Item Description	Unit	Quantity	Unit Price LYD VAT Included	TOTAL Price LYD VAT Included	Unit Price USD VAT Included	TOTAL Price USD VAT Included
1- Office Equipment and Installation							
1,1	Office standard Desk with 3 Drawers	Pce	4				
1,2	Office Standard Chair	Pce	6				
1.3	Set of 3 Chairs 	Pce	10				
<b>GRAND TOTAL (including all taxes, delivery and installation)</b>				<b>In LYD</b>		<b>In USD</b>	

**BIDDER'S COMMENTS/REMARKS:**





- 7. \_\_\_\_\_
- 8. \_\_\_\_\_

**DELIVERY CONDITIONS GUARANTEED BY THE BIDDER :**

..... Days for 100% of the items

**BIDDER'S TERMS AND CONDITIONS:**

- 9. Valid of the offer: \_\_\_\_\_ (recommended: 6 months or more)
- 10. Terms of delivery: \_\_\_\_\_ (DDP recommended)
- 11. Terms of payment: \_\_\_\_\_
- 12. Payments deadline: \_\_\_\_\_ days after invoice validated

Note: The offer will be submitted in English and in Libyan Dinars or USD all cost included (including delivery and installation) and taxes included.

- d. Bidders shall comply with all valid Government legal Documentation and adhere to Regulations to operate in Libya such as being regular tax payer to offer such goods and services as specified in the tender

4. An entity established in Libya is considered tax resident in Libya.

- a. Any Income generated in Libya from work performed therein should be subject to income tax in Libya.
- b. The supplier will have the obligation to provide Tax information, including handling the preparation, filing, and stamping of federal, state, or national body on the invoice of the performed service/work.

Name of Bidder's Authorized Representative: \_\_\_\_\_

Authorized signature and stamp: \_\_\_\_\_

Date: \_\_\_\_\_

**ANNEX 1 – PHOTOCOPIER MACHIN SPECIFICATIONS**

<b>Specification</b>		
Type	Desktop	
Reading Resolution	600dpi x 600dpi	
Writing Resolution	600dpi x 600dpi	
Memory Capacity	128MB	
Gradation	256 gradations	
Original Type	Sheet, book, 3-dimensional object	
Max. Original Size	A3 or Ledger (11"x17")	
Copy Size	Metric: A3 – A5	
	Inch: Ledger (11"x17") – Invoice (5.5"x8.5")	
Image Loss	4 mm at each edge (top/ bottom/ right/ left edge)	
Warm-Up Time 1.	Less than 15 sec	
First Copy Out Time 2.	Less than 6.5 sec	
Copy Speed (A4/Letter Crosswise)	21ppm	
Copy Magnification	Fixed Ratio	Metric: 0.25/0.50/0.70/0.81/1.00/1.15/1.41/2.00/4.00
		Inch: 0.25/0.50/0.64/0.78/1.00/1.21/1.29/2.00/4.00
	Zoom Ratio set by Up/Down key	25~400%
Paper Capacity Max: 6-way, 1350 sheets	Main Body	Standard:250 sheet Universal tray:1tray

	<i>Bypass Tray MB-505</i>	<i>100 sheet Bypass Tray *Depend on each distribution</i>
	<i>Additional cassette PF-507</i>	<i>250 sheet Additional Cassette: Max.4 trays</i>
<i>Paper Weight</i>	<i>Main Body/Bypass Tray MB-505</i>	<i>64 – 157g/m2</i>
	<i>Additional cassette PF-507</i>	<i>64 – 90 g/m2</i>
<i>Multi Copy Setting</i>		<i>1 – 999 pages</i>
<i>Max. Power Consumption</i>		<i>1300W (127V only:1350W)</i>
<i>Dimensions [W] x [D] x [H]</i>		<i>570 x 570 x 458*mm * To the face of platen glass</i>
		<i>570 x 570 x 488**mm ** To the top of original cover</i>
<i>Weight</i>		<i>26.5 kg (Excluding TC/Developer/Original Cover/Bypass unit)</i>
<i>Space Requirements [W] x [D]</i>		<i>Standard configuration: 570 x 570 mm</i>
		<i>With Bypass tray: 928 x 570 mm</i>
		<i>Max required space incl. maintenance space: 999 x 971 mm*</i>
		<i>*When Bypass tray extended.</i>
		<i>When Paper Feed Tray pulled out. (Slide length: 397mm)</i>
<i>Application Software</i>		<i>Page Scope Net Care Device Manager &amp; Plug-in</i>
		<i>LSU (Local Setting Utility)</i>