

OFFER FORM ACTED TUNISIA/ LIBYA

Date: _____ (To be filled by the bidder)

Tender No.: *T/14DFR/G9/LIN/WEB/BEN/TUN/21032019/001***To be Filled by Bidder (COMPULSORY)****Details of Bidding Company:**

1. Company Name: (_____)
2. Company Authorized Representative Name: (_____)
3. Company Registration No: (_____)
4. Company Specialization: (_____)
5. Mailing Address: (_____)
 - a. Contact Numbers: (Land Line: _____ / Mobile No: _____)
 - b. E-mail Address: (_____)

I undersigned _____, agree to provide ACTED, non-profit NGO, with items answering the following specifications, according to the general conditions and responsibilities that I engage myself to follow.

PLEASE FILL IN THE FOLLOWING TABLES, ONE FOR EACH BATCH, EACH BATCH CORRESPONDING TO :

Design and maintain an online platform for maximizing cooperation and knowledge sharing among CSOs in the target municipalities. The online platform must be accessible to CSOs operating in all the target municipalities for knowledge sharing according to the requirements specified in the key deliverables.

BATCH 1: Development of a Civil Society Platform as per Terms of Reference.

					PLEASE SELECT ONE CURRENCY (USD – primary currency; LYD or EUR – secondary currency)									
N o.	Item Specifications & product stage	Details	Measuring Unit	Quantity	Unit Price US\$	Total Price US\$ (VAT excl.)	Total Price in US\$ (VAT incl.)	Unit Price LYD	Total Price LYD (VAT excl.)	Total Price LYD (VAT included)	Unit Price Euro	Total Price Euro (VAT excl.)	Total Price Euro (VAT included)	
1	Web Platform Development and maintenance As per TORs	Domain name and registration	Unit	1										
		Website hosting with SSL or security certificate and automated backup and restoration services	Unit	1										
		Website development (Including platform layout, functionalities)	Stage	4										
		Website Maintenance	Month	12										
		Website hosting	Unit	1										
		CSO training (one day)	Day	1										

BIDDER'S COMMENTS/REMARKS:

1. _____
2. _____

DELIVERY CONDITIONS GUARANTEED :

100% As per TORs and ACTED Guidance

BIDDER'S TERMS AND CONDITIONS:

1. Valid of the offer: _____ (recommended: 6 months or more)
2. Terms of delivery: _____ days (readiness for starting the work)
3. Terms of payment: _____ (Bank Transfer/ Check) – Please note that only LYD is accepted in check.
4. Currency of Payment: _____ (USD or LYD or EUR)



Name of Bidder's Authorized Representative: _____

Authorized signature and stamp: _____

Date: _____

NB: in case of Request for Tender, please attach the service proposal to the present offer form