



## INTERNATIONAL CALL FOR TENDER ACTED **Afghanistan** Part A - Instructions to bidders

Date: 11/09/2018

Tender reference: T/02DIS/39V/K5/Kabul/11092018/001

ACTED is launching a international competitive bidding and is requesting qualified bidders to provide detailed written offers for the construction of greenhouses in Kunduz, Samangan, Laghman, Kunar and Nangarhar Provinces of Afghanistan as per the following lots listed below.

### SERVICE SPECIFICATIONS:

#### LOT-1

1. Description: **Construction of six (6) greenhouses in Kunduz Province of Afghanistan**
2. Service class / category: Works
3. Made in (Service origin): International
4. Service stage: Ready to use / according to the attached technical Specifications and designs and drawings
5. INCOTERM: **DDP – Kunduz city , Imam Sahib and Khanabad Districts of Kunduz Province of Afghanistan**
6. Quantity: Construction of six (6) greenhouses in total

#### LOT-2

1. Description: **Construction of three (3) greenhouses in Samangan Province of Afghanistan**
2. Service class / category: Works
3. Made in (Service origin): International
4. Service stage: Ready to use / according to the attached technical specifications and designs and drawings
5. INCOTERM: **DDP – Aybak, Dara Sof Balla, Khuram Wa Sarbagh, Roye-Doab districts of Samangan Province of Afghanistan**
6. Quantity: Construction of six (6) greenhouses in total

#### LOT-3

1. Description: **Construction of twelve (12) greenhouses in Kunar Province of Afghanistan**
2. Service class / category: Works
3. Made in (Service origin): National
4. Service stage: Ready to use / according to the attached technical specifications and designs and drawings
5. INCOTERM: **DDP – Assadabad, Narang, Khaskunar, Sarkani districts of Kunar Province of Afghanistan**
6. Quantity: Construction of twelve (12) greenhouses in total

#### LOT-4

1. Description: **Construction of ten (10) greenhouses in Qarghayee and Laghman Province of Afghanistan**
2. Service class / category: Works
3. Made in (Service origin): National
4. Service stage: Ready to use / according to the attached technical specifications and designs and drawings
5. INCOTERM: **DDP – Qarghayee and Mehtarlam districts of Laghman**



6. Quantity **Province of Afghanistan**  
Construction of ten (10) greenhouses in total

**LOT-5**

- |                              |   |
|------------------------------|---|
| 1. Description:              | <b>Construction of thirteen (13) greenhouses in Nangarhar Province of Afghanistan</b>           |
| 2. Service class / category: | Works   |
| 3. Made in (Service origin): | National  |
| 4. Service stage:            | Ready to use / according to the attached technical specifications and designs and drawings      |
| 5. INCOTERM:                 | <b>DDP – Jalalabad city Behsood and Surkhrod districts of Nangarhar Province of Afghanistan</b> |
| 6. Quantity:                 | Construction of thirteen (13) greenhouses in total  |

**RESPONSIBILITIES OF THE BIDDER:**

- |                                 |  |
|---------------------------------|--|
| 1. Terms of delivery:           | DDP (places listed above)                                |
| 2. Starting date of work:       | Within five (5) days maximum after signature of contract |
| 3. Completion date of the work: | Within three months after the signature of the contract  |
| 4. Validity of the offer:       | <b>Minimum three (3) months</b>                          |

**The answers to this tender should include the following elements:**

- A written quotation including all the product specifications, the price per unit, quantity proposed and unit, and total price;
- A proof that the Bidder's Company has already worked in Construction of greenhouses or similar projects
- The ID of the legal representative of the company
- A copy of Company registration certificate and/or licence
- A valid work licence from government of Afghanistan (AISA). **Companies without licence will be rejected**
- The Design and Drawing and the Technical Specifications signed and stamped.

**SPECIFIC CONDITIONS:**

1. Prices of the above procurement must include custom duties/taxes.
2. Please indicate on the delivery time schedule table below your estimated capacity of delivery, with a total operational admin cost.
3. Quantities are only indicative and may be subject to changes prior to contract award.
4. Bidders are requested to fill in, sign, stamp and return Part A (Instruction to Bidders), Part B (Offer Form including B.1 Financial Offer and B.2 Technical Offer), Part C (Bidder's Questionnaire), and Part D (Ethical Declaration & Checklist) according to ACTED formats.
5. All bidding documents must be filled in English.
6. Suppliers sending their offer by E-mail only will be requested to submit original offers at a later stage if their offer is pre-selected.
7. Bidders can apply for one or several lots. However, they are requested to fill all information within one same lot; any missing information may lead to rejection of the offer(s).

**GENERAL CONDITIONS:**

1. The **closing date** of this tender is fixed **on 25 Sept 2018 at 4:00 pm** Kabul time, both for e-mail applications and in-hand delivery, in ACTED office at the following addresses: ACTED Kabul Office – Shahre Naw Turabaz Khan Qudeat Centre Dist. 10 Kabul City Afghanistan



ACTED Mazar-e-Sharif Office - Kartie-e Mamorin in front of Qurghan mosque Mazar-e-Sharif City, Balkh Province Afghanistan  
 ACTED Taluqan Office- Communication street Taluqan City, Takhar Province Afghanistan  
 ACTED Kunduz Office- House# 287, Next to Sar e Daura Park, Karte Ariana, District#5, Kunduz city, Kunduz Province of Afghanistan  
 ACTED Samanagn Office- District 2 Qush asia area, Samangan Province of Afghanistan  
 ACTED Baghlan Office- District 3 Shashsad Koti, Pol-e-Khumry City Baghlan, Afghanistan  
 ACTED Nangarhar Office- Mastofiate Square Jalalabad city, Nangarhar Province of Afghanistan

Or by e-mail to [afghanistan.tender@acted.org](mailto:afghanistan.tender@acted.org), Cc [tender@acted.org](mailto:tender@acted.org) with a delivery confirmation request before the deadline mentioned above and the subject of the email including the tender ref. no. T/02DIS/39V/K5/Kabul/11092018/001.

**Only international companies can send their application by e-mail / local companies must submit thire offers in hand delivery.**

Tenderers who will present their offer at ACTED Afghanistan bases other than ACTED Kabul must take into consideration the transport time from the local base to ACTED Kabul.

2. Tenderers will fill, sign, stamp and return the Offer form according to ACTED's format.
3. Tenderers will sign and return all pages of the Product Specifications for which they apply.
4. The offer to the call for tender will not result in the award of a contract.
5. The offers must be submitted to ACTED Afghanistan offices in a sealed envelope with the mention "T/02DIS/39V/K5/Kabul/11092018/001. Not to be opened before 25/Sept /2018".
6. **Unsealed envelope and late offers will not be considered.**
7. To ensure that funds are used exclusively for humanitarian purposes and in accordance with donors' compliance requirements, all contract offers are subject to the condition that contractors do not appear on anti-terrorism lists, in line with ACTED's anti-terrorism policy. To this end, ACTED reserves the right to carry out anti-terrorism checks on contractor, its board members, staff, volunteers, consultants, financial service providers and sub-contractor."

*NOTE: ACTED adopts a zero tolerance approach towards corruption and is committed to respecting the highest standards in terms of efficiency, responsibility and transparency in its activities. In particular, ACTED has adopted a participatory approach to promote and ensure transparency within the organization and has set up a Transparency focal point (Transparency Team supervised by the Director of Audit and Transparency) via a specific e-mail address. As such, if you witness or suspect any unlawful, improper or unethical act or business practices (such as soliciting, accepting or attempting to provide or accept any kickback) during the tendering process, please send an e-mail to [transparency@acted.org](mailto:transparency@acted.org).*

<b>FOR BIDDER'S USE</b>
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I undersigned \_\_\_\_\_, the Bidder, agree with the instructions and general conditions of this Call for Tender.

Company Name: \_\_\_\_\_

Authorized Representative Name: \_\_\_\_\_

Signature: \_\_\_\_\_



## Part B - OFFER FORM ACTED Afghanistan

Date: 11/09/2018

Tender reference: T/02DIS/39V/K5/Kabul/11092018/001

### To be Filled by Bidder (COMPULSORY)

#### Details of Bidding Company:

1. Company Name: \_\_\_\_\_
2. Company Authorized Representative Name: \_\_\_\_\_
3. Company Registration No: \_\_\_\_\_  
No/Country/Ministry
4. Company Specialisation: \_\_\_\_\_
5. Mailing Address: \_\_\_\_\_  
Country/Governate/City/St Name/Shop Office No
6. Contact Numbers: Land line: \_\_\_\_\_ / Mobile: \_\_\_\_\_
7. E-mail Address: \_\_\_\_\_

I undersigned \_\_\_\_\_, agree to provide ACTED, non-profit NGO, with items answering the following specifications, according to the general conditions and responsibilities that I engage myself to follow.

**Part B.1 – FINANCIAL OFFER**

PLEASE FILL IN THE FOLLOWING TABLES, ONE FOR EACH BATCH, EACH BATCH CORRESPONDING TO greenhouses construction:

**LOT-01 Construction of six ( 6 ) greenhouses in Kunduz city, Imam Sahib and Khanabad districts of Kunduz Province of Afghanistan**

<i>Offer/Estimate for Construction of a Green House (L = 40m,W= 8m,H =4 m)</i>					
<p><i>Specification of estimate and bid:</i></p> <p>1. This estimate provides for all labor, material transport, tools, equipment's and method of construction and any other necessary cost to be incurred for the construction part and included overhead &amp; profit for this whole process and site guidance given by the engineering representative</p> <p>2. Name of Sites: -Kunduz(Kunduz center, Imam Sahib, Khanabad)- 6 No of greenhouse among any of the 3 districts</p>					
SN	Item	Quantity	Unit	Unit cost Afs	Total cost Afs (including all taxes)
<b>A. Greenhouse</b>					
1	Site preparation inclusive all related work.	440.00	M <sup>2</sup>		
2	Foundation excavation inclusive all related work.	3.63	M <sup>3</sup>		
3	PCC for foundation, M150, inclusive all related work.	3.63	M <sup>3</sup>		
4	Fabric mesh (Net) with installation and related work.	92.00	M <sup>2</sup>		
5	Plastic sheet with 5% UV with 8 m width and 3 years guarantee including all related work.	975.57	M <sup>2</sup>		
6	GI Pipe with 1.5 inch diameter (made in Pakistan medium company, T = 3.2mm, wieght 6m =21.4kg)with installation and other related work.	283.53	M		
7	GI Pipe with 1.25 inch (10 soot) diameter (made in Pakistan medium company, T = 3.2mm, wieght 6m =19.2kg) with installation and other related work.	176.39	M		
8	GI Pipe with 1 inch diameter (made in Pakistan medium company, T = 3.2mm, wieght 6m =14.4kg) with installation and other related work.	98.94	M		
9	GI Pipe with 3/4 inch (6 soot) diameter (made in Pakistan medium company, T = 2.6mm, wieght 6m =9.3kg) with installation and other related work.	228.33	M		
10	Steel wire of diameter 3mm for fixing wooden strip and holding plastic including all related work.	122.88	KG		
11	Hinge for door for entrance door of green house with installation and all other related works.	2.00	PCs		
12	Nut and bolt for fixing columns to the footing pipes with installation and all other related works.	29.00	PCs		
13	Clamps for joints 1.25 inch with installation and all other related works.	13.00	PCs		
14	Profile size (40x40) cm for foundation with installation and all other related works.	14.50	M		



15	Wooden strip size (5x2) cm for fixing plastic to pipes with installation and all other related works.	369.30	M		
16	Rope with thickness 6mm for tightening plastic with all related works.	238.00	M		
17	Circular handle for rolling plastic with installation and all other related works.	8.00	PCs		
18	Connector for joints with installation and all other related works.	26.00	PCs		
19	Rope for fixing the cucumber with installation and all other related works.	4,640.00	M		
20	Metallic Stove with Iron sheet pipe dia 20cm, length = 30m, the pipe is from IG sheet 22 gauge with installation and all other related works.	1.00	PCs		
21	Thermometer big size with installation and all other related works.	1.00	PCs		
<b>B. Water tank</b>					
1	Site preparation inclusive all related work.	7.50	M <sup>2</sup>		
2	Foundation excavation inclusive all related work.	0.70	M <sup>3</sup>		
3	PCC for foundation, M150 with shuttering inclusive all related work.	0.70	M <sup>3</sup>		
4	GI Pipe with 2 inch diameter with installation and other related work.	26.16	M		
5	GI Pipe with 1 inch diameter with installation and other related work.	21.89	M		
6	Profile size (40x40) cm for foundation with installation and all other related works.	2.00	M		
7	Irrigation PE pipe 1.5 inch diameter with installation and all other related works.	20.00	M		
8	Installation of water tank with 2000 lit capacity including all related work.	1.00	PCs		
9	Irrigation drop pipe special for irrigation with installation and all other related works.	480.00	M		
10	Elbow 1.5 inch with installation and all other related works.	2.00	PCs		
11	Irrigation tape UPVC with installation and all other related works.	12.00	PCs		
12	Valve PVC 1.5 inch with installation and all other related works.	1.00	PCs		
13	End cup for PVC pipe 1.5 inch with installation and all other related works.	1.00	PCs		
<i>Grand total for 1 greenhouse</i>					
<i>Final Total for 6 Greenhouses (6 x grand total of 1 GH)</i>					

**BIDDER'S COMMENTS/REMARKS:**

1. \_\_\_\_\_
2. \_\_\_\_\_

**LOT-02 Construction of three ( 3 ) greenhouses in Aybak, Dara Sof Balla, Khuram Wa Sarbagh and Roy-e-Doab districts of Samangan Province of Afghanistan*****Offer/Estimate for Construction of a Green House (L = 40m,W= 8m,H =4 m)****Specification of estimate and bid:*

1. This estimate provides for all labor, material transport, tools, equipment's and method of construction and any other necessary cost to be incurred for the construction part and included overhead & profit for this whole process and site guidance given by the engineering representative

## 2. Name of Sites:

- Samangan(Aybak, Dara Sof Balla, Khuram Wa Sarbagh, Roy-e-Doab)-3 No of greenhouse among any of the 4 districts

SN	Item	Quantity	Unit	Unit cost Afs	Total cost Afs (including all taxes)
<b>A. <u>Greenhouse</u></b>					
1	Site preparation inclusive all related work.	440.00	M <sup>2</sup>		
2	Foundation excavation inclusive all related work.	3.63	M <sup>3</sup>		
3	PCC for foundation, M150, inclusive all related work.	3.63	M <sup>3</sup>		
4	Fabric mesh (Net) with installation and related work.	92.00	M <sup>2</sup>		
5	Plastic sheet with 5% UV with 8 m width and 3 years guarantee including all related work.	975.57	M <sup>2</sup>		
6	GI Pipe with 1.5 inch diameter (made in Pakistan medium company, T = 3.2mm, wieght 6m =21.4kg)with installation and other related work.	283.53	M		
7	GI Pipe with 1.25 inch (10 soot) diameter (made in Pakistan medium company, T = 3.2mm, wieght 6m =19.2kg) with installation and other related work.	176.39	M		
8	GI Pipe with 1 inch diameter (made in Pakistan medium company, T = 3.2mm, wieght 6m =14.4kg) with installation and other related work.	98.94	M		
9	GI Pipe with 3/4 inch (6 soot) diameter (made in Pakistan medium company, T = 2.6mm, wieght 6m =9.3kg) with installation and other related work.	228.33	M		
10	Steel wire of diameter 3mm for fixing wooden strip and holding plastic including all related work.	122.88	KG		
11	Hinge for door for entrance door of green house with installation and all other related works.	2.00	PCs		
12	Nut and bolt for fixing columns to the footing pipes with installation and all other related works.	29.00	PCs		
13	Clamps for joints 1.25 inch with installation and all other related works.	13.00	PCs		
14	Profile size (40x40) cm for foundation with installation and all other related works.	14.50	M		
15	Wooden strip size (5x2) cm for fixing plastic to pipes with installation and all other related works.	369.30	M		
16	Rope with thickness 6mm for tightening plastic with all related works.	238.00	M		



17	Circular handle for rolling plastic with installation and all other related works.	8.00	PCs		
18	Connector for joints with installation and all other related works.	26.00	PCs		
19	Rope for fixing the cucumber with installation and all other related works.	4,640.00	M		
20	Metallic Stove with Iron sheet pipe dia 20cm, lenth = 30m, the pipe is from IG sheet 22 gauge with installation and all other related works.	1.00	PCs		
21	Thermometer big size with installation and all other related works.	1.00	PCs		
<b>B. <u>Water tank</u></b>					
1	Site preparation inclusive all related work.	7.50	M <sup>2</sup>		
2	Foundation excavation inclusive all related work.	0.70	M <sup>3</sup>		
3	PCC for foundation, M150 with shuttering inclusive all related work.	0.70	M <sup>3</sup>		
4	GI Pipe with 2 inch diameter with installation and other related work.	26.16	M		
5	GI Pipe with 1 inch diameter with installation and other related work.	21.89	M		
6	Profile size (40x40) cm for foundation with installation and all other related works.	2.00	M		
7	Irrigation PE pipe 1.5 inch diameter with installation and all other related works.	20.00	M		
8	Installation of water tank with 2000 lit capacity including all related work.	1.00	PCs		
9	Irrigation drop pipe special for irrigation with installation and all other related works.	480.00	M		
10	Elbow 1.5 inch with installation and all other related works.	2.00	PCs		
11	Irrigation tape UPVC with installation and all other related works.	12.00	PCs		
12	Valve PVC 1.5 inch with installation and all other related works.	1.00	PCs		
13	End cup for PVC pipe 1.5 inch with installation and all other related works.	1.00	PCs		
<i>Grand total for 1 greenhouse</i>					
<i>Final Total for 3 Greenhouses (3 x grand total of 1 GH)</i>					

**BIDDER'S COMMENTS/REMARKS:**

1. \_\_\_\_\_
2. \_\_\_\_\_





## LOT-03 Construction of twelve ( 12 ) greenhouses in Assadabad, Narang, Khaskunar, Sarkani districts of Kunar Province of Afghanistan

### *Offer/Estimate for Construction of a Green House (L = 40m,W= 8m,H =4 m)*

#### *Specification of estimate and bid:*

*1.This estimate provides for all labor, material transport, tools, equipment's and method of construction and any other necessary to be incurred for the construction part and included overhead & profit for this whole process and site guidance given by the engineering representative*

#### *2. Name of Sites:*

*- Kunar (Assadabad, Narang, Khaskunar, Sarkani) -12 No of greenhouse among any of the 4 districts*

SN	Item	Quantity	Unit	Unit cost Afs	Total cost Afs (including all taxes)
<b>A. Greenhouse</b>					
1	Site preparation inclusive all related work.	440.00	M <sup>2</sup>		
2	Foundation excavation inclusive all related work.	3.63	M <sup>3</sup>		
3	PCC for foundation, M150, inclusive all related work.	3.63	M <sup>3</sup>		
4	Fabric mesh (Net) with installation and related work.	92.00	M <sup>2</sup>		
5	Plastic sheet with 5% UV with 8 m width and 3 years guarantee including all related work.	975.57	M <sup>2</sup>		
6	GI Pipe with 1.5 inch diameter (made in Pakistan medium company, T = 3.2mm, wieght 6m =21.4kg)with installation and other related work.	283.53	M		
7	GI Pipe with 1.25 inch (10 soot) diameter (made in Pakistan medium company, T = 3.2mm, wieght 6m =19.2kg) with installation and other related work.	176.39	M		
8	GI Pipe with 1 inch diameter (made in Pakistan medium company, T = 3.2mm, wieght 6m =14.4kg) with installation and other related work.	98.94	M		
9	GI Pipe with 3/4 inch (6 soot) diameter (made in Pakistan medium company, T = 2.6mm, wieght 6m =9.3kg) with installation and other related work.	228.33	M		
10	Steel wire of diameter 3mm for fixing wooden strip and holding plastic including all related work.	122.88	KG		
11	Hinge for door for entrance door of green house with installation and all other related works.	2.00	PCs		
12	Nut and bolt for fixing columns to the footing pipes with installation and all other related works.	29.00	PCs		
13	Clamps for joints 1.25 inch with installation and all other related works.	13.00	PCs		
14	Profile size (40x40) cm for foundation with installation and all other related works.	14.50	M		
15	Wooden strip size (5x2) cm for fixing plastic to pipes with installation and all other related works.	369.30	M		
16	Rope with thickness 6mm for tightening plastic with all related works.	238.00	M		
17	Circular handle for rolling plastic with installation and all other related works.	8.00	PCs		



18	Connector for joints with installation and all other related works.	26.00	PCs		
19	Rope for fixing the cucumber with installation and all other related works.	4,640.00	M		
20	Metallic Stove with Iron sheet pipe dia 20cm, lengh = 30m, the pipe is from IG sheet 22 gauge with installation and all other related works.	1.00	PCs		
21	Thermometer big size with installation and all other related works.	1.00	PCs		
<b>B. Water tank</b>					
1	Site preparation inclusive all related work.	7.50	M <sup>2</sup>		
2	Foundation excavation inclusive all related work.	0.70	M <sup>3</sup>		
3	PCC for foundation, M150 with shuttering inclusive all related work.	0.70	M <sup>3</sup>		
4	GI Pipe with 2 inch diameter with installation and other related work.	26.16	M		
5	GI Pipe with 1 inch diameter with installation and other related work.	21.89	M		
6	Profile size (40x40) cm for foundation with installation and all other related works.	2.00	M		
7	Irrigation PE pipe 1.5 inch diameter with installation and all other related works.	20.00	M		
8	Installation of water tank with 2000 lit capacity including all related work.	1.00	PCs		
9	Irrigation drop pipe special for irrigation with installation and all other related works.	480.00	M		
10	Elbow 1.5 inch with installation and all other related works.	2.00	PCs		
11	Irrigation tape UPVC with installation and all other related works.	12.00	PCs		
12	Valve PVC 1.5 inch with installation and all other related works.	1.00	PCs		
13	End cup for PVC pipe 1.5 inch with installation and all other related works.	1.00	PCs		
<b>Grand total for 1 greenhouse</b>					
<b>Final Total for 12 Greenhouses (12 x grand total of 1 GH)</b>					

**BIDDER'S COMMENTS/REMARKS:**

1. \_\_\_\_\_
2. \_\_\_\_\_



## LOT-04 Construction of ten (10 ) greenhouses in Qarghayee, Mehtarlam districts of Laghman Province of Afghanistan

### *Offer/Estimate for Construction of a Green House (L = 40m,W= 8m,H =4 m)*

#### *Specification of estimate and bid:*

1. This estimate provides for all labor, material transport, tools, equipment's and method of construction and any other necessary to be incurred for the construction part and included overhead & profit for this whole process and site guidance given by the engineering representative

#### 2. Name of Sites:

- Laghman ( Qarghayee, Mehtarlam) -10 No of greenhouse among any of the 2 districts

SN	Item	Quantity	Unit	Unit cost Afs	Total cost Afs (including all taxes)
<b>A. Greenhouse</b>					
1	Site preparation inclusive all related work.	440.00	M <sup>2</sup>		
2	Foundation excavation inclusive all related work.	3.63	M <sup>3</sup>		
3	PCC for foundation, M150, inclusive all related work.	3.63	M <sup>3</sup>		
4	Fabric mesh (Net) with installation and related work.	92.00	M <sup>2</sup>		
5	Plastic sheet with 5% UV with 8 m width and 3 years guarantee including all related work.	975.57	M <sup>2</sup>		
6	GI Pipe with 1.5 inch diameter (made in Pakistan medium company, T = 3.2mm, wieght 6m =21.4kg)with installation and other related work.	283.53	M		
7	GI Pipe with 1.25 inch (10 soot) diameter (made in Pakistan medium company, T = 3.2mm, wieght 6m =19.2kg) with installation and other related work.	176.39	M		
8	GI Pipe with 1 inch diameter (made in Pakistan medium company, T = 3.2mm, wieght 6m =14.4kg) with installation and other related work.	98.94	M		
9	GI Pipe with 3/4 inch (6 soot) diameter (made in Pakistan medium company, T = 2.6mm, wieght 6m =9.3kg) with installation and other related work.	228.33	M		
10	Steel wire of diameter 3mm for fixing wooden strip and holding plastic including all related work.	122.88	KG		
11	Hinge for door for entrance door of green house with installation and all other related works.	2.00	PCs		
12	Nut and bolt for fixing columns to the footing pipes with installation and all other related works.	29.00	PCs		
13	Clamps for joints 1.25 inch with installation and all other related works.	13.00	PCs		
14	Profile size (40x40) cm for foundation with installation and all other related works.	14.50	M		
15	Wooden strip size (5x2) cm for fixing plastic to pipes with installation and all other related works.	369.30	M		
16	Rope with thickness 6mm for tightening plastic with all related works.	238.00	M		
17	Circular handle for rolling plastic with installation and all other related works.	8.00	PCs		



18	Connector for joints with installation and all other related works.	26.00	PCs		
19	Rope for fixing the cucumber with installation and all other related works.	4,640.00	M		
20	Metallic Stove with Iron sheet pipe dia 20cm, lengh = 30m, the pipe is from IG sheet 22 gauge with installation and all other related works.	1.00	PCs		
21	Thermometer big size with installation and all other related works.	1.00	PCs		
<b>B. Water tank</b>					
1	Site preparation inclusive all related work.	7.50	M <sup>2</sup>		
2	Foundation excavation inclusive all related work.	0.70	M <sup>3</sup>		
3	PCC for foundation, M150 with shuttering inclusive all related work.	0.70	M <sup>3</sup>		
4	GI Pipe with 2 inch diameter with installation and other related work.	26.16	M		
5	GI Pipe with 1 inch diameter with installation and other related work.	21.89	M		
6	Profile size (40x40) cm for foundation with installation and all other related works.	2.00	M		
7	Irrigation PE pipe 1.5 inch diameter with installation and all other related works.	20.00	M		
8	Installation of water tank with 2000 lit capacity including all related work.	1.00	PCs		
9	Irrigation drop pipe special for irrigation with installation and all other related works.	480.00	M		
10	Elbow 1.5 inch with installation and all other related works.	2.00	PCs		
11	Irrigation tape UPVC with installation and all other related works.	12.00	PCs		
12	Valve PVC 1.5 inch with installation and all other related works.	1.00	PCs		
13	End cup for PVC pipe 1.5 inch with installation and all other related works.	1.00	PCs		
<b>Grand total for 1 greenhouse</b>					
<b>Final Total for 10 Greenhouses (10 x grand total of 1 GH)</b>					

**BIDDER'S COMMENTS/REMARKS:**

1. \_\_\_\_\_
2. \_\_\_\_\_



## LOT-05 Construction of thirteen (13 ) greenhouses in Jalalabad, Behsood, Surkhrod Nangarhar Province of Afghanistan

### *Offer/Estimate for Construction of a Green House (L = 40m,W= 8m,H =4 m)*

#### *Specification of estimate and bid:*

1.This estimate provides for all labor, material transport, tools, equipment's and method of construction and any other necessary to be incurred for the construction part and included overhead & profit for this whole process and site guidance given by the engineering representative

#### 2. Name of Sites:

- Nangarhar(Jalalabad, Behsood, Surkhrod)-13 No of greenhouse among any of the 3 districts

SN	Item	Quantity	Unit	Unit cost Afs	Total cost Afs (including all taxes)
<b>A. Greenhouse</b>					
1	Site preparation inclusive all related work.	440.00	M <sup>2</sup>		
2	Foundation excavation inclusive all related work.	3.63	M <sup>3</sup>		
3	PCC for foundation, M150, inclusive all related work.	3.63	M <sup>3</sup>		
4	Fabric mesh (Net) with installation and related work.	92.00	M <sup>2</sup>		
5	Plastic sheet with 5% UV with 8 m width and 3 years guarantee including all related work.	975.57	M <sup>2</sup>		
6	GI Pipe with 1.5 inch diameter (made in Pakistan medium company, T = 3.2mm, wieght 6m =21.4kg)with installation and other related work.	283.53	M		
7	GI Pipe with 1.25 inch (10 soot) diameter (made in Pakistan medium company, T = 3.2mm, wieght 6m =19.2kg) with installation and other related work.	176.39	M		
8	GI Pipe with 1 inch diameter (made in Pakistan medium company, T = 3.2mm, wieght 6m =14.4kg) with installation and other related work.	98.94	M		
9	GI Pipe with 3/4 inch (6 soot) diameter (made in Pakistan medium company, T = 2.6mm, wieght 6m =9.3kg) with installation and other related work.	228.33	M		
10	Steel wire of diameter 3mm for fixing wooden strip and holding plastic including all related work.	122.88	KG		
11	Hinge for door for entrance door of green house with installation and all other related works.	2.00	PCs		
12	Nut and bolt for fixing columns to the footing pipes with installation and all other related works.	29.00	PCs		
13	Clamps for joints 1.25 inch with installation and all other related works.	13.00	PCs		
14	Profile size (40x40) cm for foundation with installation and all other related works.	14.50	M		
15	Wooden strip size (5x2) cm for fixing plastic to pipes with installation and all other related works.	369.30	M		
16	Rope with thickness 6mm for tightening plastic with all related works.	238.00	M		



17	Circular handle for rolling plastic with installation and all other related works.	8.00	PCs		
18	Connector for joints with installation and all other related works.	26.00	PCs		
19	Rope for fixing the cucumber with installation and all other related works.	4,640.00	M		
20	Metallic Stove with Iron sheet pipe dia 20cm, lenth = 30m, the pipe is from IG sheet 22 gauge with installation and all other related works.	1.00	PCs		
21	Thermometer big size with installation and all other related works.	1.00	PCs		
<b>B. Water tank</b>					
1	Site preparation inclusive all related work.	7.50	M <sup>2</sup>		
2	Foundation excavation inclusive all related work.	0.70	M <sup>3</sup>		
3	PCC for foundation, M150 with shuttering inclusive all related work.	0.70	M <sup>3</sup>		
4	GI Pipe with 2 inch diameter with installation and other related work.	26.16	M		
5	GI Pipe with 1 inch diameter with installation and other related work.	21.89	M		
6	Profile size (40x40) cm for foundation with installation and all other related works.	2.00	M		
7	Irrigation PE pipe 1.5 inch diameter with installation and all other related works.	20.00	M		
8	Installation of water tank with 2000 lit capacity including all related work.	1.00	PCs		
9	Irrigation drop pipe special for irrigation with installation and all other related works.	480.00	M		
10	Elbow 1.5 inch with installation and all other related works.	2.00	PCs		
11	Irrigation tape UPVC with installation and all other related works.	12.00	PCs		
12	Valve PVC 1.5 inch with installation and all other related works.	1.00	PCs		
13	End cup for PVC pipe 1.5 inch with installation and all other related works.	1.00	PCs		
<i>Grand total for 1 greenhouse</i>					
<i>Final Total for 13 Greenhouses (13 x grand total of 1 GH)</i>					

**BIDDER'S COMMENTS/REMARKS:**

3. \_\_\_\_\_

4. \_\_\_\_\_



**BIDDER'S TERMS AND CONDITIONS:**

1. Validity of Offer: \_\_\_\_\_ (recommended: 3 months or more)
2. Terms of delivery: \_\_\_\_\_ (recommended DDP)
3. Terms of payment: \_\_\_\_\_
4. Delivery time guaranteed upon contract's signature: (recommended 3 months after signing of the contract)

Batches No.	Guaranteed delivery time

Name of Bidder's Authorized Representative: \_\_\_\_\_

Authorized signature and stamp: \_\_\_\_\_

Date: \_\_\_\_\_

*NB: in case of Request for Tender, please attach the service proposal to the present offer form*



## Part B.2 – TECHNICAL OFFER

PLEASE PROVIDE THE INFORMATION ANSWERING TO EACH TECHNICAL QUESTION BELOW:

- A. Number of senior and site engineers with their specialization and experience (**resumes shall be attached**):

Number	Position	Specialization	Years of experience
1			
2			
3			

- B. Company address (main office and area office where this project is being implemented):  
Main office

Local office(s) where the project is implemented

- C. Does the company have the ability to provide ACTED with a guarantee letter from a third reliable party (local community, well-known company, government agencies or local agencies).

YES  NO

- D. Does the company have the ability to deposit 10% of contract amount as guarantee (Bank performance guarantee), which will be blocked by ACTED officially until the project and as well as the guarantee period are successfully completed.

YES  NO

- E. Does the company have the ability to guarantee the project quality for 12 months, after 100% completion of the project.

YES  NO

- F. Did the company fail in implementing any of its past projects by any reason? If YES, please provide ACTED with complete details in below table.

YES  NO

No	Project Description	Location	Client Name	Failure Reason	Contract value (USD)
1					
2					
3					
4					
5					

- G. Did you assess the project site (technical, social/security, economical) before elaborating your bills of quantities and offer? If yes, please detail the site visit date and the persons (internal to the company or external) attending the visit and their roles. Please provide pictures of the site visit and explain how the site could be precisely located.





- H. Where did you get prices for materials, services included in the offer?
- I. Did you consider all possible risks when elaborating technical offer form & work plan (natural disasters, seasonal road closure, security issues, etc)? Please detail mitigation measures toward each of the risks identified.
- J. Did you consider all possible risks when elaborating technical offer form & work plan (natural disasters, seasonal road closure, security issues, etc)? Please detail mitigation measures toward each of the risks identified.
- K. Were any technical & administrative information missing in ACTED call for tender documents provided? If yes please detail below.
- L. Do you have the capacity to assign 2 persons of your company on a full time basis in the project site: 1 civil engineer and 1 social organizer?



M. Could you please provide a detailed delivery plan including the different milestones and timelines (type Gantt Chart)?

Name of Bidder's Authorized Representative: \_\_\_\_\_

Authorized signature and stamp: \_\_\_\_\_

Date: \_\_\_\_\_

*NB: in case of Request for Tender, please attach the service proposal to the present offer form*



## PART C - BIDDER'S QUESTIONNAIRE ACTED Afghanistan

Date: 11/09/2018

Tender N°: T/02DIS/39V/K5/Kabul/11092018/001

**A. Company Name:**

<b>B. Company Owner(s) / Partners full names:</b> 1 _____ 2 _____ 3 _____ 4 _____	<b>C. Company Legal Authorized Representative for this Tender:</b>  Complete Name: _____ Position in the Company: _____  Signature: _____
---	--

**D. Additional Information about the Company:**

- 1 Official Date of Company Registration:
- 2 Company national license registration number **(copy shall be attached)**:
- 3 National License expiration date:
- 4 Company Type / Profession as per Registration: \_\_\_\_\_
- 5 Full Name of the Three Company Representatives: \_\_\_\_\_

Name	Position	Location	Mobile Number

- 6 Total number of full time employees:
- 7 Company Telephone Number:
- 8 Company Fax Number:
- 9 Company Email Address:
  
- 10 Have you worked with NGOs before? If Yes, please list them with detailed information (if needed please provide separate list; a contact person for each contract shall be mentioned):
  - 
  - 
  - 
  - 
  -
- 11 Have you worked on similar types of projects before? If Yes, please list them below with detailed information (if needed please provide separate list):
  - 
  - 
  -

12 Bank Accounts by the name of company **(with print of past 6 months bank statement)**:

*(Please mention yes or no only)*



In Afghanistan	In Europe	Other

**E. Past Performances:****1 Contract Award History**

*Please list the last works contracts awarded by your company since the past two years*

No	Project Description	Location	Partner Name	Duration	Project Cost (USD)
1					
2					
3					
4					
5					
6					

*Please provide the copy of the previous contracts listed above (prices may be hidden) as well as on-going and completed constructions pictures.*

**2 Company Assets as of January 1<sup>st</sup> 2018:**

*Please list your company's main assets (machines, equipment, premises & warehouses, trucks & heavy machines, production center, etc); please note that ACTED reserves the right to visit the listed facilities and request an inspection visit of the listed equipment. **Copies of licenses is required with the bid.***

No	Description	Location/Address	Quantity	License number
1				
2				
3				
4				
5				
6				

I undersigned \_\_\_\_\_, certify that I am the designated legal representative of this Company, that the information provided above is correct and I am aware of the fact that I will be held responsible for providing false information.

I declare and certify that the information above is true and accurate to the best of my knowledge. I understand and accept any false or inaccurate information may result in the cancellation of any offer made by the Bidder, even if discovered later.

Name \_\_\_\_\_

Position: \_\_\_\_\_

Signature &amp; Stamp: \_\_\_\_\_

Date: \_\_\_\_\_



## PART D - BIDDER'S ETHICAL DECLARATION

### ACTED Afghanistan

Date: 11/09/2018

Tender N°: T/02DIS/39V/K5/Kabul/11092018/001

Tenderer's name: \_\_\_\_\_

Tenderer's address: \_\_\_\_\_

#### CODE OF CONDUCT:

##### **A. Labour Standards**

The labour standards in this code are based on the conventions of the International Labour Organisation (ILO).

- *Employment is freely chosen*

There is no forced, bonded or involuntary prison labour. Workers are not required to lodge 'deposits' or their identity papers with the employer and are free to leave their employer after reasonable notice.

- *Freedom of association and the right to collective bargaining are respected*

Workers, without distinction, have the right to join or form trade unions of their own choosing and to bargain collectively. The employer adopts an open attitude towards the legitimate activities of trade unions. Workers representatives are not discriminated against and have access to carry out their representative functions in the workplace. Where the right to freedom of association and collective bargaining is restricted under law, the employer facilitates, and does not hinder, the development of parallel means for independent and free association and bargaining.

- *Working conditions are safe and hygienic*

A safe and hygienic working environment shall be provided, bearing in mind the prevailing knowledge of the industry and of any specific hazards. Adequate steps shall be taken to prevent accidents and injury to health arising out of, associated with, or occurring in the course of work, by minimising, so far as is reasonably practicable, the causes of hazards inherent in the working environment. Workers shall receive regular and recorded health and safety training, and such training shall be repeated for new or reassigned workers. Access to clean toilet facilities and potable water and, if appropriate, sanitary facilities for food storage shall be provided. Accommodation, where provided, shall be clean, safe, and meet the basic needs of the workers. The company observing the standards shall assign responsibility for health and safety to a senior management representative.

- *Child Labour shall not be used*

There shall be no new recruitment of child labour. Companies shall develop or participate in and contribute to policies and programmes, which provide for the transition of any child found to be performing child labour to enable her/him to attend and remain in quality education until no longer a child. Children and young people under 18 years of age shall not be employed at night or in hazardous conditions. These policies and procedures shall conform to the provisions of the relevant International Labour Organisation (ILO) standards.

- *Living wages are paid*



Wages and benefits paid for a standard working week meet, at a minimum, national legal standards or industry benchmarks. In any event wages should always be high enough to meet basic needs and to provide some discretionary income. All workers shall be provided with written and understandable information about their employment conditions in respect to wages before they enter employment, and about the particulars of their wages for the pay period concerned each time that they are paid. Deductions from wages as a disciplinary measure shall not be permitted nor shall any deductions from wages not provided for by national law be permitted without the express and informed permission of the worker concerned. All disciplinary measures should be recorded.

- *Working hours are not excessive*

Working hours comply with national laws and benchmark industry standards, whichever affords greater protection. In any event, workers shall not on a regular basis be required to work in excess of the local legal working hours. Overtime shall be voluntary, shall not exceed local legal limits, shall not be demanded on a regular basis and shall always be compensated at a premium rate.

- *No discrimination is practised*

There is no discrimination in hiring, compensation, access to training, promotion, termination or retirement based on race, caste, national origin, religion, age, disability, gender, marital status, sexual orientation, union membership or political affiliation.

- *Regular employment is provided*

To every extent possible work performed must be on the basis of a recognised employment relationship established through national law and practice. Obligations to employees under labour or social security laws and regulations arising from the regular employment relationship shall not be avoided through the use of labour-only contracting, sub-contracting or home-working arrangements, or through apprenticeship schemes where there is no real intent to impart skills or provide regular employment, nor shall any such obligations be avoided through the excessive use of fixed-term contracts of employment.

- *No harsh or inhumane treatment is allowed*

Physical abuse or discipline, the threat of physical abuse, sexual or other harassment and verbal abuse or other forms of intimidation shall be prohibited.

## **B. Environmental Standards**

Suppliers should as a minimum comply with all statutory and other legal requirements relating to the environmental impacts of their business. Detailed performance standards are a matter for suppliers, but should address at least the following:

- *Waste Management*

Waste is minimised and items recycled whenever this is practicable. Effective controls of waste in respect of ground, air, and water pollution are adopted. In the case of hazardous materials, emergency response plans are in place.

- *Packaging and Paper*

Undue and unnecessary use of materials is avoided, and recycled materials used whenever appropriate.

- *Conservation*



Processes and activities are monitored and modified as necessary to ensure that conservation of scarce resources, including water, flora and fauna and productive land in certain situations.

- *Energy Use*

All production and delivery processes, including the use of heating, ventilation, lighting, IT systems and transportation, are based on the need to maximise efficient energy use and to minimise harmful emissions.

- *Safety precautions for transport and cargo handling*

All transport and cargo handling processes are based on the need to maximise safety precautions and to minimise potential injuries to ACTED beneficiaries and staff as well as the suppliers' employees or those of its subcontractors.

## **C. Business Behaviour**

The conduct of the supplier should not violate the basic rights of ACTED's beneficiaries.

The supplier should not be engaged

1. in the manufacture of arms
2. in the sale of arms to governments which systematically violate the human rights of their citizens; or where there is internal armed conflict or major tensions; or where the sale of arms may jeopardise regional peace and security.

## **D. ACTED procurement rules and regulations**

Suppliers should comply with ACTED procurement rules and regulations outlines in ACTED Logistics Manual Version 1.2. or above. In particular, ACTED's procurement policy set out in Section 2.1 and 2.4. (contract awarding). By doing so, Suppliers acknowledge that they do not find themselves in any of the situations of exclusion as referred to under section 2.4.2.

## **Operating Principles**

The implementation of the Code of Conduct will be a shared responsibility between ACTED and its suppliers, informed by a number of operating principles, which will be reviewed from time to time.

ACTED will:

1. Assign responsibility for ensuring compliance with the Code of Conduct to a senior manager.
2. Communicate its commitment to the Code of Conduct to employees, supporters and donors, as well as to all suppliers of goods and services.
3. Make appropriate human and financial resources available to meet its stated commitments, including training and guidelines for relevant personnel.
4. Provide guidance and reasonable non-financial support to suppliers who genuinely seek to promote and implement the Code standards in their own business and in the relevant supply chains, within available resources.
5. Adopt appropriate methods and systems for monitoring and verifying the achievement of the standards.
6. Seek to maximise the beneficial effect of the resources available, e.g. by collaborating with other NGOs, and by prioritising the most likely locations of non-compliance.

ACTED expects suppliers to:

1. Accept responsibility for labour and environmental conditions under which products are made and services provided. This includes all work contracted or sub-contracted and that conducted by home or other out-workers.
2. Assign responsibility for implementing the Code of Conduct to a senior manager.



3. Make a written Statement of Intent regarding the company's policy in relation to the Code of Conduct and how it will be implemented, and communicate this to staff and suppliers as well as to ACTED.

Both parties will

1. require the immediate cessation of serious breaches of the Code and, where these persist, terminate the business relationship.
2. Seek to ensure all employees are aware of their rights and involved in the decisions which affect them.
3. Avoid discriminating against enterprises in developing countries.
4. Recognise official regulation and inspection of workplace standards, and the interests of legitimate trades unions and other representative organisations.
5. seek arbitration in the case of unresolved disputes.

### **Qualifications to the Policy Statement**

The humanitarian imperative is paramount. Where speed of deployment is essential in saving lives, ACTED will purchase necessary goods and services from the most appropriate available source.

ACTED can accept neither uncontrolled cost increases nor drops in quality. It accepts appropriate internal costs but will work with suppliers to achieve required ethical standards as far as possible at no increase in cost or decrease in quality.

I undersigned, \_\_\_\_\_, agree to adopt the above Code of Conduct and to commit to comply with the labour and environmental standards specified, both in my own company and those of my suppliers.

Name & Position of Tenderer's authorized representative \_\_\_\_\_

Authorized signature \_\_\_\_\_





## BIDDER'S CHECK LIST ACTED Afghanistan

Date: 11/09/2018

Tender reference: T/02DIS/39V/K5/Kabul/11092018/001

BEFORE SENDING YOUR BIDDING DOCUMENTS, PLEASE CHECK THAT EACH OF THE FOLLOWING ITEM IS COMPLETE AND RESPECTS THE FOLLOWING CRITERIA :

DESCRIPTION	To be filled in by Bidder		To be filled in by Opening Committee (For ACTED use only)		
	Yes	No	Yes	No	Comments
1. An original and one copy of the bid have been provided <b>(compulsory)</b>					
2. PART A – Instructions to Bidders is attached, filled, signed and stamped by the supplier. <b>(compulsory)</b>					
3. PART B – Offer Form is attached, filled, signed and stamped by the supplier. <b>(compulsory)</b>					
4. The bid prices are in Afghani and at least all columns of items applied to have been filled <b>compulsory</b>					
5. PART C – Company Profile Form is attached, filled, signed and stamped by the supplier. <b>(compulsory)</b>					
6. PART D – (form PRO-06-02)– Bidder's Ethical Declaration is attached, filled, signed and stamped by the supplier. <b>(compulsory)</b>					
7. The Bidding documents are filled in English. <b>(compulsory)</b>					
8. ANNEXES – Proofs of past performances in a similar field of activity (e.g. past similar services deliveries in Afghanistan) are provided (recommended).					
9. ANNEXES – Application Letter on Company Template					
10. ANNEXES – A Copy of Company registration documents and license are included. The ID of the legal representative of the company. <b>(compulsory)</b>					
11. ANNEXES – Color pictures (or samples) of item(s) are included					

Name & Position of Bidder's authorized representative \_\_\_\_\_

Authorized signature \_\_\_\_\_