

**&**



**MEMORANDUM OF UNDERSTANDING**

**Between**

**ACTED**

**And**

**National Employment Agency (NEA)**

**(2016-2017)**

**MEMORANDUM OF UNDERSTANDING**

This MoU serves two functions. The first function is to connect job-seekers with employers through the mechanism of ACTED supported community learning centers and NEA regional job centers and labor market information. The second function of this MoU is to inform the vocational training curriculum of the ACTED supported CLCs through the NEA employer skill need survey; improving the relevance of vocational training courses offered and increasing CLC graduate employment.

**THIS AGREEMENT** is made effective as of the date referred to below (the “Effective Date”)

**BETWEEN:**

**ACTED**, an independent and not-for-profit international NGO based in Paris, France, having its head office at 33 rue Godot de Mauroy, 75009 Paris (hereinafter called” ACTED”)

**AND**

## NEA

**WHEREAS ACTED** responds to emergencies, provides recovery and rehabilitation support and contributes to the achievement of the Millennium Development Goals (MDGs) through interventions that seek to cover multiple aspects of humanitarian and development crises through a multidisciplinary approach. For 20 years, ACTED intervention areas have been among the poorest, most vulnerable and remote in the world and ACTED adapts its strategies to each context in order to achieve the most direct positive impact with the most efficient use of resources.

**WHEREAS NEA**.

**WHEREAS ACTED** and **NEA** have decided to enter into a Memorandum of Understanding, which is based on both organisation’s mutual interest to connect job seeking students within the non-formal education (NFE) system with job creators in Cambodia. In addition, this mutual interest also aims to inform non formal education programs of current market needs in order to improve the relevance of NFE skills training.

**THEREFORE** in consideration of the terms and conditions set forth in this MOU, the Parties agree as follows:

**Article 1 Purpose**

The purpose of this Memorandum of Understanding is to:

* Collaborate between NEA and ACTED in order to promote the connection of CLCs in Cambodia to NEA, at the closest level possible: national or provincial.
* Pilot this approach through ACTED’s EU funded CLC program in Prey Veng Province with the newly established Prey Veng NEA office
* Improve the relevance of vocational training in meeting market needs and thereby increasing CLC graduate employment.
* Link students/graduates of the Prey Veng CLCs with NEA identified employers
* Link students/graduates of the Prey Veng CLCs with NEA training and resources
* Enhance the reputation of NEA within Cambodia, building recognition of the quality resources available from NEA for job seekers in Cambodia; increasing overall recognition
* Promote ACTED’s community learning center program within both public and private spheres
* Cooperate and share knowledge, professional skills and expertise

**Article 2 Scope of activities**

ACTED and NEA will jointly perform the following activities:

* Promote wherever possible ACTED’s collaboration with NEA within the non-formal education sector; connecting CLCs with provincial NEA offices and informing CLC trainings through NEA’s labour market information surveys
* Share lessons learnt and best practices any other stakeholder relevant to the program success and sustainability
* Explore potential new opportunities for collaboration and joint programming

**Article 3 Role of ACTED**

The ACTED will perform the following tasks:

* Link students/graduates within their EU funded non-formal education program implemented in Cambodia with NEA registered employers seeking staff
* Promote to graduates and unemployed/underemployed community members NEA’s role as a high quality resource for connecting them with employers both in the project pilot region of Prey Veng well as throughout Cambodia
* Inform ACTED’s vocational training curriculum with NEA’s labor market information in order to ensure training meets identified market needs
* Promote wherever possible future funding opportunities for the expansion of NEA and ACTED’s joint activities

**Article 4 Role of NEA**

NEA will perform the following tasks:

* Link NEA registered employers with CLC students/graduates within the EU funded non-formal education program pilot implementation in Prey Veng
* NEA will conduct outreach activities to pilot CLCs in Prey Veng in order to link graduates and unemployed/underemployed community members to employers in the pilot region of Prey Veng
* Inform ACTED’s vocational training curriculum with NEA’s labor market information by providing this to ACTED as applicable
* Promote wherever possible future funding opportunities for the expansion of NEA and ACTED’s joint activities

**Article 5 Representatives**

ACTED’s primary focal point for this MoU will be:

Ginny Haythornthwaite,

Country Director, ACTED in Cambodia

Address: #8, St. 328, Toul Svay Prey I, Chamkarmorn, Phnom Penh

Phone: + 855 (0)12 950 441

Email: [ginny.haythornthwaite@acted.org](mailto:ginny.haythornthwaite@acted.org)

NEA’s primary focal point for this MoU will be:

Name,

Position

Address:

Phone:

Email:

**Article 6 Duration**

The duration of the MoU will be from the date of signature until Dec 31st 2017 (the effective end date of the current EU funded project). Though it is hoped that ACTED and NEA can use this opportunity to explore future opportunities for joint collaboration.

**Article 7 Amendment**

An amendment to any article of this MOU shall be approved in writing by both parties.

**Article 8 Termination**

Each party is further entitled to terminate this agreement and may do so by giving 30 (thirty) days written notice to the other party.

ACTED and NEA have signed this Agreement each on the date below the signature of its duly authorized representative below:

.

|  |  |
| --- | --- |
| **FOR AND ON BEHALF OF**  **ACTED** | **FOR AND ON BEHALF OF**  **NEA** |
| Ginny Haythornthwaite  Country Director  ACTED in Cambodia  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *(signature/seal)*  *(date of signature)* | Name  Position  NEA  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *(signature/seal)*  *date of signature)* |