



“Multi-year humanitarian response and stabilization assistance to help build the resilience of conflict affected communities in oppositions held areas of Syria”

INTERNATIONAL CALL FOR TENDER
Consultant for Value Chain Analysis
Tender Ref. No. T/1799/ACT/ANT/PRO/16-02-2017/1

ACTED (Agency for Technical Cooperation and Development), implementing the project “Multi-year humanitarian response and stabilization assistance to help build the resilience of conflict affected communities in oppositions held areas of Syria” under Sida funding is inviting suppliers of services to submit offers for the award of a consultancy contract:

The consultancy is aimed at detecting high potential value chains in terms of production, value addition and market linkages by identifying the key factors related to increasing the profitability of existing enterprises and create a large number of employment opportunities.

Therefore, ACTED invites individual consultants/advisors or consultancy firms to submit applications for the consultancy aimed at following deliverables

Item #	Description	Unit	Number of days
1	Plan the assessment design in coordination with ACTED Programme team (Word document)	Man-day	1
2	Review the project documentation and other sources of information (Report)	Man-day	2
3	Plan, design, and coordinate the data collection process in Syria (Idleb) (Word document)	Man-day	1.5
4	Collection of data (Excel or Word document)	Man-day	10
5	Analysis of the data (Word document)	Man-day	3
6	Preparation of a draft report	Man-day	4
7	Present the preliminary findings to ACTED management staff (PowerPoint presentation)	Man-day	½
8	After having received feedback from the various stakeholders (incl. ACTED management staff) – finalise the report and prepare a final presentation to be used by ACTED for external use (PowerPoint presentation & Final report)	Man-day	3

The tender will be conducted using ACTED standard bidding documents, open to all qualified service providers. The Bidding Documents (in English) may be collected free of charge by all interested bidders at the following address:

- ACTED representative office in Sukru Kanatli mah. Genclik cad. Ustun apt. No:10, Antakya, Hatay, Turkey

Or can be downloaded from the ACTED website at www.acted.org under the section “Tender”.

Potential bidders are encouraged to consult the ACTED website regularly for potential modification to the present tender and/or the bidding documents.

- A pre-tender information session will be organized **on 20/02/2017 at 15:00 local time** in ACTED representative office in Sukru Kanatli mah.Genclik cad. Ustun apt. No:10, Antakya, Hatay, Turkey. Participation of interested bidders to the information session is preferable but not compulsory.

All bids must be submitted before **on 01/03/2017 at 17:00 local time** at the address mentioned above in a sealed envelope or by E-mail at turkey.tender@acted.org, Cc tender@acted.org. Late Bids will be automatically rejected.

ACTED will not be responsible for any costs or expenses incurred by the Bidders in connection with the preparation and submission of their bids to ACTED.

A tender opening session will take place **on 02/03/2017 at 11:00 local time** in the ACTED representative office in Sukru Kanatli mah.Genclik cad. Ustun apt. No:10, Antakya, Hatay, Turkey. The presence of bidders' representative is allowed. For all inquiries regarding this tender, please contact the ACTED representative office in Sukru Kanatli mah.Genclik cad. Ustun apt. No:10, Antakya, Hatay, Turkey not later than **27/02/2017 at 17:00 local time** by E-mail at turkey.tender@acted.org , Cc tender@acted.org.